

**COURT FILE NUMBER** 1603 09140  
**COURT** COURT OF QUEEN'S BENCH OF ALBERTA  
IN BANKRUPTCY & INSOLVENCY  
**JUDICIAL CENTRE** EDMONTON  
**PLAINTIFF** ROYAL BANK OF CANADA  
**DEFENDANT** GRAHAM BROTHERS CONSTRUCTION GROUP LTD.  
**DOCUMENT** ELEVENTH AND FINAL REPORT OF THE RECEIVER,  
DELOITTE RESTRUCTURING INC.,  
DATED NOVEMBER 20, 2020

**ADDRESS FOR SERVICE AND CONTACT  
INFORMATION OF PARTY FILING THIS  
DOCUMENT**

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FILE NO.: 3089.57

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# Introduction

1. On March 18, 2016, Graham Brothers Construction Group Ltd. ("**Graham Brothers**" or the "**Company**") filed a Notice of Intention to Make a Proposal pursuant to the *Bankruptcy and Insolvency Act* (the "**Act**"), at which time Deloitte Restructuring Inc. ("**Deloitte**") was named as Proposal Trustee. Graham Brothers subsequently failed to file a proposal, and was deemed bankrupt on May 17, 2016, at which time Deloitte became the Licensed Insolvency Trustee ("**Trustee**") of Graham Brothers.
2. By way of Order granted on May 25, 2016, Deloitte (the "**Receiver**") was appointed Receiver over the property of Graham Brothers in this Action. A second Order was granted at that time which provided that the rights and obligations of Deloitte as Trustee are transitioned to this Action and become the rights and obligations of Deloitte as Receiver.

## Purpose of This Report

3. This is the Eleventh and Final Report of the Receiver (the "**Final Report**"), the purpose of which is to:
  - 3.1. provide an update on the Receiver's activities since the Tenth Report of the Receiver (the "**Tenth Report**");
  - 3.2. pass the final accounts of the Receiver and its legal counsel before this Honourable Court;
  - 3.3. seek this Honourable Court's approval for the Receiver's Proposed Final Statement of Receipts and Disbursements; and
  - 3.4. seek an Order of this Honourable Court directing the Receiver to transfer remaining funds in the Estate to the bankruptcy Estate for distribution to proven unsecured creditors.

## Notice to Reader

4. In developing this Final Report, the Receiver has relied upon unaudited financial information prepared by the Companies' management, the Companies' books and records and discussions with its management. The Receiver has not audited, reviewed or otherwise attempted to verify the accuracy or completeness of the information in a manner that would wholly or partially comply with Generally Accepted Assurance Standards pursuant to the Chartered Professional Accountants Canada Handbook and, accordingly, the Receiver expresses no opinion or other form of assurance in respect of the information.
5. The Receiver may refine or alter its observations as further information is obtained or brought to its attention after the date of this Final Report. The Receiver assumes no responsibility or liability for any loss or damage occasioned by any party as a result of the circulation, publication, reproduction, or use of this projection. Any use which any party makes of this report, or any reliance or decision to be made based on this projection, is the sole responsibility of such party.

### *Terms of reference*

6. Capitalized terms not otherwise defined herein have the meanings given to them in reports previously filed with the Court by the Receiver.

### *Currency*

7. All currency references in this report are in Canadian dollars.

## Update on Receiver's activities

8. Since the Receiver's Tenth Report, the Receiver has completed the sale of two antique steam locomotives, as directed by the Approval and Vesting Order dated March 2, 2018 and has received all funds in connection therewith.

9. The Receiver has now paid in full all secured creditors of Graham, except a secured claim in the amount of \$19,770.12 in favour of Graham's former employees for unpaid wages under s. 81.4 of the *Act*, which has been paid by the Trustee from the Company's bankruptcy estate.
10. As of the date of this Final Report, the Receiver is holding funds in the amount of \$2,814,912.91 in trust. After payment of the Receiver's fees and legal costs to conclude the receivership, the balance of funds would be available to the Company's bankruptcy estate. The Trustee, would then carry on the claims process for the unsecured creditors and conclude all outstanding tax matters. The Receiver anticipates that it will incur no more than \$9,000 in fees and disbursements, including legal costs, to finalize the receivership administration.
11. The Receiver's Proposed Final Statement of Receipts and Disbursements is attached hereto and marked as Appendix "A", wherein the estimated amount of \$2,805,912.91 will be transferred to the bankruptcy estate.

## Conclusion

12. All property of the Company has now been realized upon by the Receiver, and all secured claims paid. Once the balance of the funds in the receivership estate are transferred to the bankruptcy estate, the Receiver will have completed its administration.
13. This Final Report is made in support of an Order:
  - 13.1. approving the Receiver's Proposed Final Statement of Receipts and Disbursements attached to this report as Appendix "A";
  - 13.2. passing the accounts of the Receiver attached to this report as Appendix "B";
  - 13.3. passing the accounts of the Receiver's legal counsel, a summary of which is attached to this report as Appendix "C";
  - 13.4. directing the Receiver to transfer the receivership estate funds in the amount of \$2,805,912.91, or such other amount remaining after the Receiver's fees and costs

(limited to a maximum of \$6,000 for Receiver's fees and \$3,000 for legal fees), to the bankruptcy estate;

13.5. approving the Receiver's actions to date; and

13.6. discharging the Receiver upon the filing of a Certificate executed by the Receiver as to the completion of all administrative matters with respect to these proceedings.

14. The Trustee will then carry on the Company's tax filings, adjudicating unsecured claims, and subsequent distributions under the bankruptcy.

All of which is respectfully submitted this 20<sup>th</sup> day of November, 2020.

**DELOITTE RESTRUCTURING INC.,**

In its capacity as Court-appointed Receiver of  
Graham Brothers Construction Group Ltd.  
and not in its personal capacity



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Per: Darren Crocker, CPA, CGA, CIRP, LIT  
Senior Vice-President

# APPENDIX "A"

Estate No.:  
24-115809  
Court No.:  
1603 09140

IN THE MATTER OF THE COURT-APPOINTED RECEIVERSHIP OF  
GRAHAM BROTHERS CONSTRUCTION GROUP LTD.

Proposed Final Statement of Receipts and Disbursement

**Receipts**

Machinery & Equipment	\$3,658,927.65
Pre Bankruptcy Income Tax Refund - Federal	2,025,552.57
Rental Income	1,777,952.28
Sale of Equipment	1,675,908.51
Pre Bankruptcy Income Tax Refund - Provincial	1,295,386.24
Accounts Receivable	604,561.32
Settlement	306,227.75
Cash on Hand	221,153.50
Automobile	211,135.45
Refunds - Misc	207,267.82
Insurance Refund	159,356.99
GST Collected	160,721.63
PST Collected	142,236.20
Recovery of Insurance Claim	33,269.00
Interest	68,910.83
Sale of Computers	2,785.00
Sale of Locomotives	98,050.00
Securities	1,000.00
<b>Total Receipts</b>	<b>\$12,650,402.74</b>

**Disbursements**

Payment to Secured Creditors	\$7,918,210.41
Receiver's Fees	437,504.60
Contract Services	343,226.00
Auctioneer Commission	231,825.63
PST Remitted	176,123.47
Transport	134,352.70
Legal Fees	113,267.96
Repairs and Maintenance	97,640.67
Out of pocket expenses	79,532.97
Occupation Rent	78,940.68
Utilities - Misc	41,740.34
GST Paid	43,244.82
Property Taxes	24,248.13
Equipment Leasing	21,802.50
GST on Receiver's Fees	21,975.30
Accounting Services	16,324.49
Insurance	14,350.10
Computer Services	13,081.85
Contract Services	8,562.00
Casual Labour	5,602.50
Auctioneer Expense	5,415.50
GST on Legal Fees	5,625.10
Operating Expense	883.41
Travel	854.83
PST Paid	540.94
Other Misc Disbursement	279.98
Mail Redirection	249.95
Filing Fees paid to Official Receiver	70.00
Searches	13.00
<b>Total Disbursements</b>	<b>\$9,835,489.83</b>

**Current estate balance** **\$2,814,912.91**

**Accrual for Receiver's Fees and costs to finalize estate** **6,000.00**

**Accrual for legal fees and costs** **3,000.00**

**Estate Balance to be transferred to bankruptcy** **\$2,805,912.91**



# APPENDIX "B"

Estate Number: 24-115809 Court Number: 1603 09140		In the Matter of the Receivership of Graham Brothers Construction Group Ltd. Professional Services Rendered From May 24, 2016 to November 17, 2020			
Date	Name	Hours	Rate	Total	Narrative
5/24/2016	Chan, Garrett	2.70	\$ 340.00	\$ 918.00	Review email from Mr. Crosley; discussion with Mr. Smith regarding completion of T4's and ROE's; meeting with Mr. Turczyk; emails to and from Mr. Meraw; review executed term and task agreements; discussion with Mr. Smith regarding Caterpillar financed assets; conference all with Mr. Smith and debtor company
5/24/2016	Smith,Gordon G	3.20	\$ 560.00	\$ 1,792.00	Communications with National Leasing; talk to Bill Graham; meet with Pawel; talk to K. Rowan; review draft Order; email from/to K. Rowan; email from Pawel; talk to Bill Graham, Bill McKenzie, S. Crosley and Pawel; email to/from S. Crosley
5/25/2016	Chan, Garrett	1.00	\$ 340.00	\$ 340.00	Discussion with Mr. Smith regarding receivership order and receiver's duties; conference call with Mr. Crosley regarding sale of trucks to Diamond International; email to Mr. Crosley regarding employee information for WEPPA and notices
5/25/2016	Leenders,Kathryn Winnifred	2.00	\$ 75.00	\$ 150.00	Mailout
5/25/2016	Celino, Michael	1.00	\$ 75.00	\$ 75.00	Mailout
5/25/2016	Chan, Garrett	7.00	\$ 340.00	\$ 2,380.00	Email to Ms. Rochon regarding banking; create banking spreadsheet; phone discussion with ATB; fax to ATB to follow up on bank account freeze; email to Ms. Mason regarding wires to be posted; letter to Lloyd Sadd to change loss payee; review emails from Mr. Crosley; discussion with Ms. Doucet regarding claims review
5/25/2016	Smith,Gordon G	5.80	\$ 560.00	\$ 3,248.00	Talk to s. Crosley; prepare and attend Court; talk to S. Crosley; email to S. Crosley (7214759 Manitoba Ltd.); talk to Brenda at Recovery Services Manitoba; voice messages to Chris Norcross at Mortenson's; deal with Four Points email; talk to Diamond International Trucks; review partial purchase of Daysland Backhoe shares; review information regarding Airport Road land; talk to Kent Rowan; talk to Bill Graham; email to Diamond International
5/26/2016	Chan, Garrett	0.80	\$ 340.00	\$ 272.00	Email to Ms. Rochon regarding estate banking; email to Mr. Meraw regarding auction proceeds; email to Mr. Smith; email to Wendy Gilbert of Canadian Linen; email to Mr. Crosley regarding employee claims; email to Ms. Gaspar to update webpage with Receivership Order; final proof for newspaper publication; email to Mr. Meraw regarding auction proceeds; email to Ms. Mason to check bank
5/26/2016	Chan, Garrett	2.70	\$ 340.00	\$ 918.00	Review email from Mr. McKenzie regarding employees; respond to Mr. Mckenzie; meeting with Mr. Graham, Mr. McKenzie, Mr. Smith, and Mr. Rowan; update master equipment list with CAT seizure
5/26/2016	Smith,Gordon G	4.30	\$ 560.00	\$ 2,408.00	Talk to Diamond International; review various Court Orders; meeting with Bill Graham, Bill McKenzie, Kent Rowan and Garrett Chan
5/27/2016	Chan, Garrett	2.50	\$ 340.00	\$ 850.00	review email from Mr. McKenzie; phone discussion with ATB; email to ATB; review email from Mr. Crosley; email to life insurance agent; email to Osman lien clearance; create receivership action plan; fax receivership order to OSB
5/30/2016	Chan, Garrett	6.20	\$ 340.00	\$ 2,108.00	Attend debtor company office for meeting with Ritchie auctions; meeting with debtor company's employees to discuss transitional matters with Mr. Crosley's departure; phone discussion with OSB
5/30/2016	Chan, Garrett	0.40	\$ 340.00	\$ 136.00	Prepare spreadsheet projecting RBC payout from Ritchie and Osman auctions
5/31/2016	Chan, Garrett	7.30	\$ 340.00	\$ 2,482.00	Review email from Mr. Rowan; emails to and from Mr. Pawel and Ritchie Bros.; work on memo to update RBC on asset realization strategy; prepare payroll for employees; email discussions with Mr. Crosley; prepare notice of statement and receiver; projections to retire RBC debt
5/31/2016	Chan, Garrett	1.50	\$ 340.00	\$ 510.00	Prepare letters to signify accounts receivable; email to Ritchie Bros.
5/31/2016	Smith,Gordon G	5.80	\$ 560.00	\$ 3,248.00	Voce messages and email to C. Norcross (Mortenson.); email to RBC (potential assets); review and finalize Receiver's First Report; review and sign contractor cheques; talk to C. Norcross at Mortenson

6/1/2016	Chan, Garrett	5.10	\$ 340.00	\$ 1,734.00	Accounts receivable signification letters; life insurance policy surrender; final revisions to notice and statement of receiver; email and phone discussions with Ritchie Brothers; fax form 87 to OSB; prepare spreadsheet of trust funds for tax; review email from Ms. Fowell
6/1/2016	Chan, Garrett	4.90	\$ 340.00	\$ 1,666.00	Review auction settlements from Ritchie Brothers and Osman; update master equipment spreadsheet and prepare summaries of results for both auctions; follow up with ATB on bank account; email to Mr. Turczyk; email to Mr. Crosley
6/2/2016	Chan, Garrett	1.60	\$ 340.00	\$ 544.00	Revise auction accounting spreadsheets; calculate CAT cross-collateral security entitlement from auction proceeds; phone discussion with ATB
6/2/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	review email from Blake Lind; email to Mr. Crosley; email to Mr. Turczyk
6/3/2016	Smith,Gordon G	5.20	\$ 560.00	\$ 2,912.00	Talk to Bill McKenzie; talk to Pat Hughes (APE); talk to Powel numerous times; analyze date for Royal Bank; talk to Diamond International; talk to Precision Freight; draft Second Report to the Court; seek bank approval for sale of assets
6/6/2016	Chan, Garrett	8.00	\$ 340.00	\$ 2,720.00	Prepare draft of Trustee's Preliminary Report; revisions; e-mails and phone discussions with various creditors; review proofs of claim; preparations for First Meeting of Creditors
6/6/2016	Smith,Gordon G	3.70	\$ 560.00	\$ 2,072.00	Talk to Karen at Osman; email from/to creditor; prepare Trustee's Report; report for FCM; general review of Mortenson's Proof of Claim; prepare for FCM; talk to Colin Grindel at American Pile Driving
6/7/2016	Chan, Garrett	6.10	\$ 340.00	\$ 2,074.00	Phone discussion with NorthSat
6/7/2016	Chan, Garrett	4.00	\$ 340.00	\$ 1,360.00	Email to Ms. Killick-Dzenick; phone discussion with Mr. Lind and email list of assets; phone discussion with Mr. Turczyk; travel and attend debtor company office to go over location of books and records and meet with Mr. Crosley and Mr. McKenzie to discuss Airport Road Land, Mortenson invoicing, and bookkeeping matters
6/7/2016	Smith,Gordon G	3.80	\$ 560.00	\$ 2,128.00	Review proofs of claims; review proxies; emails to creditors; prepare spreadsheet for voting at First Meeting of Creditors; revise Trustee's Preliminary Report; phone discussions with creditors; meet with Mr. Graham and Ms. Killick-Dzenick; attend creditor meeting; take attendance and verify against proofs of claim filed; act as secretary and taek minutes of meeting and assist chair; review bills of sale and update asset schedule; email to CIT Financial and Ms. Killick-Dzenick; Meet with Mr. Bill Graham and Ms. Killick-Dzenick; attend First Meeting of creditors; talk to creditor.
6/8/2016	Chan, Garrett	5.20	\$ 340.00	\$ 1,768.00	Phone discussion with Tammy Logoza; email to Ms. Logoza; review email from RMRF; review Ritchie Brothers contract; begin preparing asset disposition schedule for interim payment to RBC
6/8/2016	Smith,Gordon G	4.00	\$ 560.00	\$ 2,240.00	Talk to Pawel; talk to Marla at Sureway Construction; email from C. Killick Dzenick; review Ritchie Brothers contract; email from/to Pawel; talk to Mike Myshak; review and sign Ritchie Bros. contract; email to M. Myshak; finalize Second Report to Court
6/9/2016	Chan, Garrett	5.00	\$ 340.00	\$ 1,700.00	Phone discussion with Mr. Turczyk; work on asset disposal summary for proposed distribution to creditors; review and revise; prepare term and task letter for Vasile Iacoban
6/10/2016	Rochon, Diane	0.30	\$ 248.00	\$ 74.40	Receivership two bank deposits
6/10/2016	Chan, Garrett	3.70	\$ 340.00	\$ 1,258.00	Letter to Ritchie Bros.; review and respond to email from Ms. Logoza; email to Ms. Greatorex; review and respond to email from SaskPower; review proof of claim from NorthSat and respond detailing deficiency; review email from CIT; cheque requisitions for accounting fees
6/10/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Respond to email from Roy Mace; review emails from creditors
6/10/2016	Smith,Gordon G	1.60	\$ 560.00	\$ 896.00	Review status of ATCO and Bird receivables; look at Sask Power receivable
6/13/2016	Keraiff, Kristen	1.50	\$ 248.00	\$ 372.00	Document review
6/13/2016	Chan, Garrett	1.50	\$ 340.00	\$ 510.00	Review emails from Ogilvie; review email from Tammy Logoza and respond; follow up with ATB regarding remitting company's cash; prepare term and task letter for Bill McKenzie; phone discussion with Mr. McKenzie; bank reconciliations

6/13/2016	Chan, Garrett	3.00	\$ 340.00	\$ 1,020.00	Review and respond to email from Ms. Lachance; admit Atlas Copco claim; email to Mr. Smith regarding Mortenson March invoicing; review proof of claim of NorthSat; email to Ms. Poburan; email to NorthSat; email to Mr. Turczyk
6/13/2016	Smith,Gordon G	2.80	\$ 560.00	\$ 1,568.00	Call to CIT; email to Ogilvie; email to C. Howden; talk to CIT; talk to D. Kozicki (legal counsel for M. Myshak); email to ATCO's legal counsel; talk to B. Graham and B. MacKenzie
6/14/2016	Chan, Garrett	4.90	\$ 340.00	\$ 1,666.00	Phone discussion with Mr. Turczyk; phone discussion with 3GL regarding interruption of internet service to debtor company; review email from Mr. Hembroff; phone conversation with Dave Logan; prepare biweekly payment for contract labour; phone and discussion with company's internet service provider; meet with Dylan Liley of Osman; receipt various cheques from ATB, Nelson, and Osman; respond to email from Thomtech Industrial Solutions; review letter from Ms. Poburan
6/14/2016	Smith,Gordon G	2.60	\$ 560.00	\$ 1,456.00	Communicate with ATCO's legal counsel; message to Bird Construction; review Court Order; review Sask Power contract; letter to Sask Power; sign cheque requisitions for contract labour
6/15/2016	Mason,Melissa	1.00	\$ 196.00	\$ 196.00	Prepare and process payments of contract labour wages & computer services
6/15/2016	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
6/15/2016	Chan, Garrett	5.90	\$ 340.00	\$ 2,006.00	Review and respond to email from Suncor; review various emails; email to Mr. Turczyk regarding WCB; meet with Mr. Turczyk; review mail received; receipt various refund cheques; payment for required services; review email from Travelers Insurance;
6/15/2016	Smith,Gordon G	4.00	\$ 560.00	\$ 2,240.00	Review affidavit from CIT; email to Ogilvie LLP; email from/to B. McKenzie; talk to K. Rowan; emails from Ritchie Bros; email to Royal Bank; review letter from Alberta Human Rights Commission and respond; review and sign cheques; work on third report
6/16/2016	Chan, Garrett	5.10	\$ 340.00	\$ 1,734.00	Review email from Allnorth Consultants; review draft third report and revise asset schedule; draft QAR forms for receiver reports; respond to email from Becky Andrejew from Vallen; respond to email from Michelle Frey of Allnorth Consultants; emails to TeraGo; prepare cheque requisitions for mechanic invoices and internet access
6/16/2016	Smith,Gordon G	4.00	\$ 560.00	\$ 2,240.00	Talk to K. Rowan; work on Trustee's Third Report; email to Ritchie Bros; review Court affidavit; email to Sask Power; talk to B. Graham
6/17/2016	Chan, Garrett	1.50	\$ 340.00	\$ 510.00	Draft minutes of creditor meeting; prepare notice to Canada Post for redirection of mail
6/17/2016	Chan, Garrett	1.00	\$ 340.00	\$ 340.00	Review security opinion from Ogilvie; discussion with Mr. Smith regarding GPS devices; phone discussion with Mr. Turczyk; email to Mr. Graham; phone discussion with creditors
6/17/2016	Smith,Gordon G	2.10	\$ 560.00	\$ 1,176.00	Email to K. Rowan; email to D. Kozicky (airport road lands); email from/to Pawel; review Ritchie Bros negotiations
6/20/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Complete quality assurance review of report
6/20/2016	Chan, Garrett	0.50	\$ 340.00	\$ 170.00	Expense receipts to Mr. Turczyk; e-file minutes of first meeting of creditors; phone discussion with Ms. Logozar; email revised engagement letter to Mr. McKenzie
6/20/2016	Smith,Gordon G	3.60	\$ 560.00	\$ 2,016.00	Talk to K. Rowan; email to K. Rowan; email to Ritchie Bros; email to G. Chan re: proposed payments; talk to K. Rowan and CAT lawyers; talk to Pawel; email to K. Rowan
6/21/2016	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Phone discussion with Janet from Air Liquide; email Reclamation of Property form to Janet
6/21/2016	Chan, Garrett	1.50	\$ 340.00	\$ 510.00	Break down accounting of auction proceeds and extract Caterpillar entitlement and calculation of proceeds; retrieve Caterpillar rent information and calculate portions claimed by Caterpillar
6/21/2016	Smith,Gordon G	1.40	\$ 560.00	\$ 784.00	Email to B. Graham; talk to K. Rowan; email to/from Diamond Trucks; review revised Myshak offer
6/22/2016	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
6/22/2016	Chan, Garrett	2.00	\$ 340.00	\$ 680.00	Emails to Mr. Turczyk; prepare WEPP application; prepare letters to employees
6/22/2016	Smith,Gordon G	3.00	\$ 560.00	\$ 1,680.00	Review Receiver's Supplemental Third Report; talk to K. Rowan; email to David Kozicki; talk to Bill Graham

6/23/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Phone discussion with Ford Credit to advise of affidavit filing requirement in receivership and anticipated rental arrangements and release
6/23/2016	Chan, Garrett	1.50	\$ 340.00	\$ 510.00	Email to Andrew Holmes; review response from Mr. Rutman; review email from Mr. Rowan and respond; email to Osman Auctions
6/23/2016	Smith,Gordon G	2.20	\$ 560.00	\$ 1,232.00	Prepare and attend court; email from Royal Bank; email to potential purchaser of assets; talk to Bill McKenzie and Bill Graham
6/23/2016	Gaspar, Dana	0.20	\$ 248.00	\$ 49.60	Prepare bank rec.
6/24/2016	Chan, Garrett	3.40	\$ 340.00	\$ 1,156.00	Review email from Mr. Rowan; email to Manulife; email to Meridian OneCap; email to Mr. Turczyk; emails regarding insurance coverage; phone discussion and email with Ms. Poburan; respond to email from Blake Lind; email to Ms. Poburan; email exchange with Manulife and Bill Graham regarding assignment of life insurance policy
6/27/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Review redirected mail; email to Mr. Graham regarding security for premises
6/28/2016	Chan, Garrett	3.00	\$ 340.00	\$ 1,020.00	Attend at debtor company site to review payroll records to determine employee liabilities; discussions with Mr. Turczyk and Mr. Graham
6/29/2016	Chan, Garrett	5.70	\$ 340.00	\$ 1,938.00	review debtor company redirected mail; email to Mr. Turczyk; phone discussions with Mr. Crosley; email to Ms. Poburan; review email from Lloyd Sadd; prepare letters to notify employees of WEPP program and emails to employees; obtain contact information for employees; phone discussion with Ms. Mace; emails with former employees; submission of WEPP information forms; attempt to retrieve ROEs
6/30/2016	Chan, Garrett	2.00	\$ 340.00	\$ 680.00	Phone discussion with Mr. Crosley; phone discussion with Mr. Turczyk; respond to emails from former employees; notification of remaining employees of WEPP; email to Mr. Graham concerning life insurance policy; email to Land Development Technologies
7/4/2016	Smith,Gordon G	3.80	\$ 560.00	\$ 2,128.00	Review Daysland Backhoe financial information and provide analysis to K. Rowan; email to unsecured creditor; review ATCO electric property claim; email to K. Rowan; email to Mortenson; email to Mark Hildebrand
7/5/2016	Smith,Gordon G	1.90	\$ 560.00	\$ 1,064.00	Talk to Pawel Turczyk; email to K. Rowan
7/6/2016	Gaspar, Dana	0.50	\$ 248.00	\$ 124.00	Updated website
7/6/2016	Chan, Garrett	2.50	\$ 340.00	\$ 850.00	Email to Ms. Gaspar to update webpage with receivership reports and orders; phone call to Ms. Poburan; prepare draft distribution schedule; review voice message from Ms. Poburan; prepare cheque requisitions for secured creditor payments
7/6/2016	Smith,Gordon G	2.30	\$ 560.00	\$ 1,288.00	Email from/to Mortenson; review draft release for Myshuk lands; review invoice to Mortenson; emails to Mortenson
7/7/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and sign trust cheques
7/7/2016	Chan, Garrett	0.50	\$ 340.00	\$ 170.00	Prepare notice of disallowance; phone discussion with Mr. Turczyk; email to Mr. Smith regarding income tax refunds; respond to email from Corix Infrastructure
7/7/2016	Smith,Gordon G	3.70	\$ 560.00	\$ 2,072.00	Talk to Nick S. at Bird Construction; email to Sask Power; talk to K. Rowan; email from P. Turczyk; talk to Bill Graham; talk to K. Rowan; email to APE; email to W. Hembroff (Bennett Jones)
7/8/2016	Rochon, Diane	1.00	\$ 248.00	\$ 248.00	General administration
7/8/2016	Chan, Garrett	6.00	\$ 340.00	\$ 2,040.00	Prepare expenses and pay for contract labour; prepare letters for secured creditors; phone discussion with Mr. Turczyk; general ledger journal entry corrections; update banking spreadsheet; break out GST collected
7/8/2016	Smith,Gordon G	2.00	\$ 560.00	\$ 1,120.00	Work on Fourth Report
7/11/2016	Chan, Garrett	4.30	\$ 340.00	\$ 1,462.00	Prepare list of remaining assets for Pierre Gagne; meet with Mr. Turczyk to take delivery of iPhone and iPad sale proceeds; email to bank to confirm wire of CIT payout; review email from Mortenson regarding payment of overage hours; phone discussion with Mr. Turczyk regarding proof of claim and WEPP; process WEPP submissions for employees and email employees with confirmations; review employee records of employment

7/12/2016	Chan, Garrett	0.60	\$ 340.00	\$ 204.00	Email to Mr. Turczyk regarding prospective purchaser in Quebec; email to Mr. Logan regarding WEPP and unsecured claim; respond to email from Mr. Logan; phone discussion with WEPP; review Mr. Turczyk's claim; update WEPP with Sam Whitehouse Trustee Information Form and Mr. Turczyk's claim; follow up with GE regarding Alberta Snow registration on PPR
7/13/2016	Chan, Garrett	1.00	\$ 340.00	\$ 340.00	Review email from Wells Fargo regarding lien discharge; forward confirmation of lien discharge to Ritchie Bros.; review email from Lloyd Sadd regarding confirmation of insurance coverage and respond; review email from Mr. Graham; phone call to Jarrad Whissel; complete WCB account closing form; draft letter to WCB; prepare draft disallowance to NorthSat; email to NorthSat
7/13/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Phone discussion with Jarrad Whissel; email to Mr. Whissel to obtain release on life insurance
7/13/2016	Harrison, Catherine Anne	0.50	\$ 450.00	\$ 225.00	Review and sign Mutual Release and Discharge of Caveat; Letter to Kent Rowan to return
7/14/2016	Chan, Garrett	4.10	\$ 340.00	\$ 1,394.00	review email from Mr. Rowan regarding BDC affidavit; phone discussion with Mr. Crosley regarding payroll register; review Air Liquide property claim; email to Air Liquide; attend debtor company office to review and retrieve GST and payroll information; meetings with Mr. Graham and Mr. Turczyk; complete WCB account closing form; fax to WCB
7/15/2016	Chan, Garrett	3.50	\$ 340.00	\$ 1,190.00	Review debtor company mail; phone discussion with Hudson Energy; email to Hudson Energy; phone discussion with Direct Energy; review letter from WCB Saskatchewan; fax creditor package to WCB Saskatchewan; review Allison Burke proof of claim; update WEPP and email to Ms. Burke; update WEPP for Boyd Woodard claim; phone discussion with Alberta Employment Standards; phone discussion with Telus; fax to Ford Credit; email to Telus; phone discussion with Bill Graham
7/18/2016	Chan, Garrett	2.50	\$ 340.00	\$ 850.00	Email to Mr. Smith; review auction owner detail report; prepare spreadsheet on auction proceeds and secured creditor payouts
7/18/2016	Smith, Gordon G	5.30	\$ 560.00	\$ 2,968.00	Approve various expenditures; return call to Human Rights; email to Bird Construction; talk to Human Rights (John Gabriel); analyze Bird invoicing; email to Bird; email from/to Alberta Human Rights; email to Bill Graham
7/19/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review email from Mr. Andy McCalla; telephone call with same; review proof of claim
7/19/2016	Smith, Gordon G	4.00	\$ 560.00	\$ 2,240.00	Talk to Pierre Gagnon; email to Pierre Gagnon; email to K. Rowan; talk to Bill Graham
7/20/2016	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and respond to email from Mr. McCalla
7/20/2016	Smith, Gordon G	1.30	\$ 560.00	\$ 728.00	Review status of Affidavits; emails from Ogilvie; review email from RBC; message to A. Holmes
7/21/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and sign trust cheques
7/22/2016	Smith, Gordon G	3.20	\$ 560.00	\$ 1,792.00	Email from Saipen and response to Saipen; email to Royal Bank; email from/to Saipen; email to Bill Graham; talk to Saipen; talk to Brent Denver of Saipen; talk to Bill Graham; call Telus; email to Deloitte Winnipeg
7/25/2016	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Telephone call from Nur of Ford Credit regarding affidavit
7/25/2016	Chan, Garrett	0.50	\$ 340.00	\$ 170.00	Emails to and from Mr. Turczyk regarding insurance binders; review emails regarding steam locomotives and collection of accounts receivable; phone discussions with Ford Credit regarding filing of affidavit
7/25/2016	Smith, Gordon G	4.20	\$ 560.00	\$ 2,352.00	Email from Bill Graham; email to Albert Human Rights Commission; review Bird contract; email from B. Graham; email to Bird; talk to Bill Graham; email to K. Rowan (Sask Power); email from/to Pawel; review info from Deloitte Winnipeg; review legal opinions from Ogilvie LLP
7/26/2016	Chan, Garrett	2.80	\$ 340.00	\$ 952.00	Email to Ms. Poburan regarding Ford Credit affidavit; email to Telus and Mr. Turczyk regarding Telus lines; phone discussion with TeraGo; mail payment for internet service to TeraGo; email to Mr. Turczyk regarding rent and utilities; review legal opinions and affidavits
7/26/2016	Smith, Gordon G	3.20	\$ 560.00	\$ 1,792.00	Talk to Wayne Robbins; review available Affidavit and legal opinions of secure creditors; email to Ogilvie; email from K. Rowan; email to Pawel; review additional affidavits provided by Ogilvie LLP

7/27/2016	Chan, Garrett	2.90	\$ 340.00	\$ 986.00	Update equipment spreadsheet; phone discussion with Mr. Shaw; review letters from Service Canada; phone discussion with AT Safety Training
7/27/2016	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review emails regarding sale of computers
7/27/2016	Smith,Gordon G	6.00	\$ 560.00	\$ 3,360.00	Email to Bill Graham (rent); talk to Pawel (Cat equipment & registry); review all secured creditor affidavits in detail; compare affidavits to Graham Brothers asset schedules; email to Ogilvie LLP; emails to Pawel; talk to Kent Rowan; review Caterpillar's queries and respond to Ogilvie LLP; review offer for purchase of computer equipment; email to Kent Rowan
7/28/2016	Chan, Garrett	3.50	\$ 340.00	\$ 1,190.00	Review federal notices of assessments; review numerous emails from Ogilvie and Mr. Smith regarding secured creditors; email to Ms. Poburan regarding CAT attachment; review email from Ms. Poburan; phone discussion with Mr. Turczyk; review Mr. Crosley's proof of claim and email; update WEPP; review voicemail from Boyd Woodard, call back and leave voicemail; review voicemail from WCB Saskatchewan; email to Mr. Crosley; review email from Mr. Crosley and confirm with WCB Saskatchewan wages; review Andy McCalla proof of claim; amend trustee information form for WEPP; review email from Jarrad Whissell; email release to Manulife; review email from Travelers Insurance; respond to email; email to Mr. Turczyk regarding theft; phone discussion with creditor Nektar Data Systems; email creditor package to Nektar Data
7/28/2016	Chan, Garrett	2.00	\$ 340.00	\$ 680.00	Review Stony Valley claim; email to Jose Delgado; forward property claim to Mr. Turczyk; phone discussion with Mr. Turczyk regarding air cylinders; email to Air Liquide; further work on CAT attachments
7/28/2016	Smith,Gordon G	3.90	\$ 560.00	\$ 2,184.00	Meet Bill Graham and Pawel at site; talk to Kent Rowan; emails to Pawel; emails to Ogilvie; review whether John Deere has security
7/29/2016	Chan, Garrett	6.10	\$ 340.00	\$ 2,074.00	Prepare reconciliation of asset sales and secured creditor payouts; review email from Manulife; email to Mr. Turczyk regarding insurance claim; calculate payout for National Leasing; letter to Terry Warner; email to Mortenson; review voicemail from Ford Credit; email to Ford Credit; update receipts and disbursement reconciliation; email estate banking information to Mortenson
7/29/2016	Smith,Gordon G	2.50	\$ 560.00	\$ 1,400.00	Review email from Bird Construction; email to Mortenson; deal with Geokon equipment; review truck loss insurance claim; review Garrett's letter to National Leasing's legal counsel
8/2/2016	Chan, Garrett	1.70	\$ 340.00	\$ 578.00	Review various emails from Mr. Smith and Mr. Turczyk; review letter from Voltage; review email from Clayton Shaw regarding WEPP claim; telephone call to Service Canada; email to Mr. Shaw; respond to email from RIB Group
8/2/2016	Smith,Gordon G	3.20	\$ 560.00	\$ 1,792.00	Work on Receiver's Fourth Report; email to Mortenson; talk to K. Rowan
8/3/2016	Chan, Garrett	1.20	\$ 340.00	\$ 408.00	Telephone discussion with Andy McCalla regarding WEPP; email to Sam Whitehouse; review email from Mortenson; email to Ms. Rochon with instructions on wire posting; review draft of Fourth Report of the Receiver and revise
8/3/2016	Smith,Gordon G	1.50	\$ 560.00	\$ 840.00	Review Federal tax notice; email to C. Russell; send draft report to K. Rowan
8/4/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Phone discussion with Mr. Turczyk regarding Air Liquide cylinders; phone discussion with Telus; email to Mr. Shaw regarding WEPP
8/4/2016	Smith,Gordon G	1.20	\$ 560.00	\$ 672.00	Email from/to Powel; talk to K. Rowan; work on fourth report
8/4/2016	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Reviewing and entering proofs of claim, requesting further information from creditors to verify claims.
8/5/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Email to Voltage Power; email to Travelers Insurance; email to Clayton Shaw; review email from Mr. Turczyk
8/5/2016	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Email to Pierre George (prospective purchaser). Work on Fourth report. Email from Ogilvie.
8/5/2016	Knox, Christopher	3.00	\$ 196.00	\$ 588.00	reviewed and entered proofs of claim, requested further information from creditors via email and phone to verify claim, received additional information from creditors and updated system, scanned and saved creditor meeting minutes and notes to system, sorted and opened mail.
8/8/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review draft report to Court

8/8/2016	Chan, Garrett	1.20	\$ 340.00	\$ 408.00	Calculate rent received on Ford Credit financed trucks in Manitoba; review secured claim filed by Town of Vegreville; review case law on security deposits; review income tax refund received from CRA and update receipts and disbursements; review various emails from Ms. Killick-Dzenick, Mr. Turczyk, and Mr. Smith
8/8/2016	Smith,Gordon G	1.50	\$ 560.00	\$ 840.00	Email from Bill McKenzie; email to Bill Graham; review debt owing to Ford
8/8/2016	Knox, Christopher	3.00	\$ 196.00	\$ 588.00	Reviewed claims - 3GL (admitted), 4 Refuel (admitted), Town of Vegreville lease agreement, Sent request for statements on Urlacher, LN Land (admitted), Phoenix fence requested proof of claim form, Meridian requested proof of claim form, inland Aggregates (admitted), Sandale requested proof of claim form, Corix (admitted), Suncore (admitted), cheque requisitions to pay OR fees and TeraGo
8/9/2016	Chan, Garrett	0.60	\$ 340.00	\$ 204.00	Phone discussion with Bill McKenzie; review email from Explorer Software; instructions to Mr. Knox regarding payroll information request and proofs of claim
8/9/2016	Smith,Gordon G	1.50	\$ 560.00	\$ 840.00	Talk to Kent Rowan; Amend 4th report
8/9/2016	Knox, Christopher	3.00	\$ 196.00	\$ 588.00	Reviewed and admitted claim for Phoenix Fence, sorted through mail, requested information from employee at Graham Brothers. Entered cheques and allocated payments, prepared and took deposit to bank
8/10/2016	Chan, Garrett	0.80	\$ 340.00	\$ 272.00	Phone discussion with Mr. Turczyk; review email from Xplorer software and respond; review Ford affidavit and reconcile to prior calculations; prepare spreadsheet with payout, rental, and market values; email to Mr. Turczyk regarding Service Canada request
8/10/2016	Smith,Gordon G	3.80	\$ 560.00	\$ 2,128.00	Conference call with Ted Brody's lawyer, accountant and Kent Rowan; review Ford Affidavit; talk to Cherrisse Killick-Dzenick; meeting with Bill Graham et al; review email from Bennett Jones (ATCO); finalize fourth report
8/11/2016	Smith,Gordon G	2.40	\$ 560.00	\$ 1,344.00	Review ATCO contract; email to K. Rowan; follow up on Bird receivable
8/11/2016	Knox, Christopher	4.00	\$ 196.00	\$ 784.00	Reviewed and admitted claims for: Crackmasters, Nektar Data. Sent notice packages to: Sun Life, Center Rock, A1 Portables, Air Liquide, American Piledriving, prepared cheque requisitions to pay invoices. Sorted and scanned mail, forwarded invoices to Graham brothers
8/12/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and sign trust cheques
8/12/2016	Smith,Gordon G	1.40	\$ 560.00	\$ 784.00	Review email from Ogilvie; talk to K. Rowan (ATCO); review draft Court Order
8/15/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Review and respond to email from Mr. Turczyk; review hours and expenses submitted for contract labour; cheque requisition for contract labour, expenses, and rent expense; phone discussion with Mr. Turczyk regarding payment of utilities on Myshak land
8/15/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and approve bank reconciliations
8/15/2016	Smith,Gordon G	0.30	\$ 560.00	\$ 168.00	Email to Pawel
8/16/2016	Crocker, Darren	0.40	\$ 560.00	\$ 224.00	Review and sign trust cheques
8/16/2016	Chan, Garrett	0.70	\$ 340.00	\$ 238.00	Review email from Mr. Turczyk and respond; meet with Mr. Turczyk to exchange mail and cheques; prepare spreadsheet with RPM offer and Ford Truck figures
8/16/2016	Smith,Gordon G	2.60	\$ 560.00	\$ 1,456.00	Letters from Ogilvie; prepare letter for payments to creditors as per August 17, 2016 Court Order (to be released after August 17); review offer to purchase trucks
8/17/2016	Chan, Garrett	4.40	\$ 340.00	\$ 1,496.00	Phone discussion with 3GL; review pre-receivership GST subledger; reconcile subledger with receipts and disbursements; break out GST from receipts and disbursements for stub period; phone discussion with CRA agent; fill out T1013 to authorize Receiver access to CRA accounts; review cheque requisition for utilities
8/17/2016	Smith,Gordon G	2.20	\$ 560.00	\$ 1,232.00	Arrange for payment to secured creditors; prepare and attend Court; analyze offer for sale of trucks
8/17/2016	Knox, Christopher	3.80	\$ 196.00	\$ 744.80	Reviewed proof of claim for Finning Canada, requested back up, received and reviewed back up and admitted claim. Reviewed and admitted: Opus Stewart Weir, National Concrete, Canadian Quality Inspection, Hagemeyer and Yellowhead Aggregate. Reviewed claim from Citi Cards and requested back up



8/18/2016	Smith,Gordon G	1.30	\$ 560.00	\$ 728.00	Email to Duncan & Craig et al (trucks); email from Bill Graham; talk to K. Rowan
8/18/2016	Knox, Christopher	2.40	\$ 196.00	\$ 470.40	Reviewed and admitted claim for CitiCards. Prepared cheque for Hudson Energy, drafted letter and sent letter with cheque. Saved letters and cheque requisitions for payments to secured creditors to file. Opened and saved mail to system.
8/19/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Draft letter to Canada Revenue Agency regarding receivership and representative; phone discussion with Bill McKenzie and Bill Graham
8/19/2016	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Resent returned cheque from Direct Energy to updated address. Completed deposit and took to Bank.
8/22/2016	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Respond to email from Suncor
8/22/2016	Smith,Gordon G	1.80	\$ 560.00	\$ 1,008.00	Review legal opinion re: Ford trucks; email to/from Pawel re: Ford trucks; email to/from Duncan Craig (truck); talk to P. Odynak (truck)
8/22/2016	Knox, Christopher	4.00	\$ 196.00	\$ 784.00	Prepared cheque to pay T.W. Graham wages. Prepared letter and sent to bank to have funds transferred from pre-filing account to Estate. Requested further back up from TeraGo to support claim. Spoke to Battle River Coop, confirmed final balance, prepared cheque and sent to Battle River to pay account and close.
8/23/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review emails regarding Mortenson rental; phone call to Mr. Turczyk
8/23/2016	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Email to Mr. Turczyk regarding Air Liquide cylinders; meet with Mr. Turczyk
8/23/2016	Smith,Gordon G	1.60	\$ 560.00	\$ 896.00	Deal with Ford truck; various emails between Mortenson and Geskin; email from/to Bird Construction
8/24/2016	Chan, Garrett	0.80	\$ 340.00	\$ 272.00	review emails from Mr. Smith, Mr. Graham, and Mr. Turczyk; review email from Osman Auctions; email to Mr. Rutman; review secured creditor affidavits; prepare release letter for photocopier; email to Roynat to discharge PPR registrations; phone discussion with Waste Management; instructions to Mr. Knox on proof of claim by landlord
8/24/2016	Smith,Gordon G	1.30	\$ 560.00	\$ 728.00	Review email from Osman; review draft invoices to Mortenson
8/24/2016	Knox, Christopher	3.00	\$ 196.00	\$ 588.00	Reviewed claim and lease agreement from Town of Vegreville, made adjustments in the system and worked on disallowance wording, discussions with OSB and Deloitte employees regarding cheque to pay outstanding filing fees. Prepared cheque to pay Hudson Energy utility invoice
8/25/2016	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
8/25/2016	Chan, Garrett	1.70	\$ 340.00	\$ 578.00	Review email from Mr. Turczyk and respond; review email from Mr. Rutman regarding PPR registrations and forward to Osman Auctions; review voicemail from Telus; email to Telus; meet with Mr. Turczyk; receipt cheque from 161 for purchase of truck; email to Percy Odynak; phone discussion with Rick Weiss; review auction sale reports for CAT financed equipment information requested by counsel; email to Mr. Turczyk
8/25/2016	Chan, Garrett	2.70	\$ 340.00	\$ 918.00	Update equipment spreadsheet
8/25/2016	Knox, Christopher	1.20	\$ 196.00	\$ 235.20	Reviewed accounts to sort out WIP issues, transfer of funds and mandate codes/time. Saved disallowance to file and sent out by registered mail.
8/26/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review email from Mr. Odynak; prepare cheque requisition for Ford payout
8/26/2016	Knox, Christopher	2.50	\$ 196.00	\$ 490.00	Completed deposit. Prepared cheque to pay Ford lease. Sorted and opened mail. Reviewed accounts, prepared letter of direction to transfer retainer, discussed mandate codes and possible allocations.
8/29/2016	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review email from Olivia Danylchuk of Precision Freight Systems and respond
8/29/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and sign wire transfer letter to Bank of Nova Scotia; review and sign trust cheque
8/29/2016	Smith,Gordon G	1.20	\$ 560.00	\$ 672.00	Send invoices to Mortenson; email from/to potential asset purchaser; email from/to Chuck Russell
8/30/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Email to Ms. Puburan regarding CAT attachment; phone discussion with Mr. Turczyk
8/30/2016	Smith,Gordon G	0.70	\$ 560.00	\$ 392.00	Talk to Pawel; talk to K. Rowan; email from Sask Power

8/30/2016	Knox, Christopher	2.00	\$ 196.00	\$ 392.00	Reviewed and admitted claim from Motion Canada. Received renewal notice from Alberta Road Builders to renew Membership, after speaking to Pawel at Graham Brothers, sent notice to Alberta Road Builders to cancel membership. Prepared and sent cheque to pay off Ford lease. Sent wire transfer request to Scotiabank.
8/31/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Email to Mr. Graham regarding Air Liquide cylinders; review response from Mr. Graham; meet with Mr. Turczyk; receipt deposit for RPM truck purchase
8/31/2016	Smith, Gordon G	0.70	\$ 560.00	\$ 392.00	Talk to Kent Rowan; talk to Bill Graham; Email to Mortenson
8/31/2016	Knox, Christopher	2.00	\$ 196.00	\$ 392.00	Received communication from Scotiabank regarding wire transfer, investigated account transfer and locate funds in 3rd party trust account, redrafted wire transfer for RBC to transfer the retainer funds to the proposal account. Completed bank deposit.
9/1/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Review emails regarding Mortenson rental; prepare cheque requisition for occupation rent; review Ogilvie invoice and prepare cheque requisition; email to Ford Credit
9/1/2016	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Entered refund of overpayment cheque from National Leasing. Prepared cheque to pay Ogilvie legal invoice and September rent for Graham Brothers premises.
9/2/2016	Chan, Garrett	6.50	\$ 340.00	\$ 2,210.00	Email to Manulife following up on surrender of life insurance policy; prepare projection of available funds; research income tax act for tax obligations of receiver/trustee; review transactions from May 2016 and June 2016 and allocate funds for tax liability projection; discussion with Mr. Smith
9/2/2016	Smith, Gordon G	1.00	\$ 560.00	\$ 560.00	Talk to Kent Rowan; email from Mortenson; email from/to Pawel; review funds on hand
9/2/2016	Knox, Christopher	1.70	\$ 196.00	\$ 333.20	Prepared and took deposit to bank; Sent creditor package to ARO, added ARO to creditor list and saved collection letter to file; completed journal entries to correct allocations on GL. Prepared cheque to pay 3GL network services for September 2016.
9/6/2016	Chan, Garrett	0.60	\$ 340.00	\$ 204.00	Review email from Mr. Knox regarding receipt of Mortenson rental payment; respond to Mr. Knox; review email from Manulife and respond; review contract labour hours and expenses submitted for Aug 20, 2016 to Sep 2, 2016; prepare cheque requisition; email to Mr. Turczyk; phone discussion with Ford Credit
9/6/2016	Crocker, Darren	0.50	\$ 560.00	\$ 280.00	Review and sign trust cheques
9/6/2016	Smith, Gordon G	0.60	\$ 560.00	\$ 336.00	Email to Mortenson; email from Alberta Human Rights
9/6/2016	Knox, Christopher	3.00	\$ 196.00	\$ 588.00	Completed wire transfer allocations. Completed journal entries to correct allocations of pre-filing funds. Prepared cheques to pay Pawel Turczyk and TW Graham. Mailed out cheques to 3GL, Ogilvie. Mailed out cheque to Graham Brothers for September rent. Scanned and saved cheque requisitions to file.
9/7/2016	Chan, Garrett	1.50	\$ 340.00	\$ 510.00	Review invoice from TeraGo; prepare cheque requisition; email to Mr. Turczyk; meet with Mr. Turczyk; begin compiling bank statements for pre-bankruptcy tax return
9/7/2016	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
9/7/2016	Smith, Gordon G	1.40	\$ 560.00	\$ 784.00	Talk to Kent Rowan; email to Mortenson; talk to K. Rowan; talk to M. McCabe; email to M. McCabe and K. Rowan; email to Contract Equipment
9/7/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared cheque to pay TeraGo September invoice, mailed cheque to TeraGo.
9/8/2016	Chan, Garrett	2.50	\$ 340.00	\$ 850.00	Compile information required to prepare pre-bankruptcy tax return and email to accountant; compile spreadsheet of Ford Credit financed trucks; review draft of Receiver's fifth report
9/8/2016	Smith, Gordon G	2.50	\$ 560.00	\$ 1,400.00	Talk to K. Rowan (BDC); email to Bird Construction; work on Fifth Report; talk to Chris Norcross; email to Bill Graham and Pawel
9/9/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Revise schedules for Fifth Report of Receiver; follow up with Manulife on life insurance policy surrender; phone discussion with Telus
9/9/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review draft report; discuss with Mr. Smith
9/9/2016	Smith, Gordon G	2.20	\$ 560.00	\$ 1,232.00	Talk to Pierre Gagne; email to Pawel; work on Fifth Report of the Receiver; email to/from Bill Graham and Pawel

9/9/2016	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Prepared cheque and sent to Direct Energy to pay invoice
9/9/2016	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Received statements in the mail from creditors; saved statements to system and sent creditor packages to Diamond Trucking and Smith Electric.
9/12/2016	Knox, Christopher	0.60	\$ 196.00	\$ 117.60	Opened and sorted mail, scanned statements to system, sent notice package to Sandale Utility. Returned Diamond Trucking call and left message for Shelly to answer her question regarding filing of the proof of claim.
9/13/2016	Chan, Garrett	6.30	\$ 340.00	\$ 2,142.00	Phone discussion with Manulife; review general ledger; journal entries; prepare spreadsheet for estimated tax liability and build in projected receipts and disbursements; research tax treatment of transactions; calculate estimated taxable income; calculate available funds for distribution and email to Mr. Smith; review email from Arch Riley and respond; review email from Mr. Turczyk and respond; phone discussion with Direct Energy
9/13/2016	Knox, Christopher	0.60	\$ 196.00	\$ 117.60	Opened and sorted mail, scanned and saved documents to file, entered and saved information on cheque from Osman Auction, sent notice package to Pitney Bowes and saved statement to file.
9/14/2016	Chan, Garrett	2.20	\$ 340.00	\$ 748.00	Review email from Osman Auctions; emails to Mr. Rutman, National Leasing, and Roynat; review email from Ms. Poburan and respond; phone discussion with Arch Riley; review life insurance proceeds received from Manulife and receipt; review email from Mr. Riley; review emails and PPR searches from Osman Auctions; review email from Mr. Rutman; phone discussion with Osman auction; emails to Mr. Turczyk and Mr. Graham; phone discussion with Mr. Graham
9/14/2016	Knox, Christopher	0.10	\$ 196.00	\$ 19.60	Completed July bank reconciliation report.
9/14/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved documents and statements to system, set aside magazines and other information to be delivered to Graham Brothers
9/15/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review PPR discharges from National Leasing and Roynat; forward discharges to Osman Auctions; review email from Mr. Smith; preliminary review of ATCO proof of claim
9/15/2016	Smith,Gordon G	1.80	\$ 560.00	\$ 1,008.00	Review proof of claim filed by ATCO; email to A.P.; finalize Fifth Report; email to K. Rowan; email to Bird Construction
9/16/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Phone discussion with creditor; phone discussion with Mr. Turczyk; review emails from Mr. Turczyk
9/16/2016	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Completed bank deposit
9/19/2016	Chan, Garrett	0.80	\$ 340.00	\$ 272.00	Meeting with Mr. Graham and Mr. Turczyk regarding demobilization of Manitoba equipment and other matters
9/19/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and approve bank reconciliations
9/19/2016	Smith,Gordon G	3.00	\$ 560.00	\$ 1,680.00	Email from/to Ogilvie LLP; email from McLennan Ross; meet with Bill Graham and Pawel; review email from C. Russell; email to Ogilvie
9/21/2016	Chan, Garrett	0.80	\$ 340.00	\$ 272.00	Review contract hours from Mr. Turczyk; prepare cheque requisitions to pay wages and expenses; discussion with Mr. Smith regarding ATCO proof of claim; review amended proof of claim of Center Rock, Inc.; convert USD claim; email to Mr. Riley; reviewfax from Telus; email to Mr. Turczyk
9/21/2016	Smith,Gordon G	3.20	\$ 560.00	\$ 1,792.00	Review clamp issue with APE; email to APE; review ATCO claim and email to Ogilvie; follow up on Bird Construction receivable; review Court Order; email to Pawel re: trucks
9/21/2016	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Prepared cheques to pay contract labour, opened and sorted mail.
9/22/2016	Smith,Gordon G	5.00	\$ 560.00	\$ 2,800.00	Analyze Bird offer; email to B. Graham; talk to B. Graham; talk to N. Szaszkiwicz (Bird); email to N. Szaszkiwicz; review draft invoice to Mortenson
9/26/2016	Smith,Gordon G	2.10	\$ 560.00	\$ 1,176.00	Talk to Pawel; email to Mortenson; email to Don Collins (APE); review "value" of Daysland Backhoe shares; email to K. Rowan; review Human Rights matter
9/27/2016	Chan, Garrett	0.50	\$ 340.00	\$ 170.00	Review property claim from Pitney Bowes; prepare letter of release; email to Mr. Graham regarding Terra Firma
9/27/2016	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Email from Pawel; review postage machine property claim

9/28/2016	Chan, Garrett	0.40	\$ 340.00	\$ 136.00	Email release letter to Pitney Bowes; phone discussion with Nur Cetin at Ford Credit; emails to Nur Cetin at Ford Credit; prepare cheque requisition for payout of Ford Trucks; review email from Ritchie Brothers; email to Mr. Turczyk
9/28/2016	Smith,Gordon G	3.70	\$ 560.00	\$ 2,072.00	Emails from Pawel (APE and Alberta Human Rights); email to Alberta Human Rights; email to Mortenson; email to APE; review agreement between BDC and 1615046 Alberta Ltd.
9/29/2016	Chan, Garrett	1.00	\$ 340.00	\$ 340.00	update available funds calculation; review cheques for deposit; review email from Mr. Russell and respond; review email from Mr. Turczyk and respond; review email from Ms. Rochon and respond
9/29/2016	Crocker, Darren	0.80	\$ 560.00	\$ 448.00	Review draft report to court for Mr. Smith; review and sign trust cheque
9/29/2016	Smith,Gordon G	4.20	\$ 560.00	\$ 2,352.00	Talk to Colin Grindle (APE); talk to Pat Hughes (APE); work on Sixth Report to Court; email to C. Norcross
9/30/2016	Chan, Garrett	0.60	\$ 340.00	\$ 204.00	Review payout amounts for Ford Credit; prepare letter to Ford Credit; phone discussion with Charles Wilson of Tallinn Capital
10/3/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Respond to email from Lloyd Sadd Insurance; review confirmation of wire payment and reconcile to invoiced amounts; email to Mr. Norcross; email to Mr. Turczyk
10/3/2016	Smith,Gordon G	2.10	\$ 560.00	\$ 1,176.00	Finalize sixth report of the receiver; email to Bill Graham; talk to Bill Graham
10/4/2016	Chan, Garrett	0.60	\$ 340.00	\$ 204.00	Review email from Ms. Rochon; email instructions regarding Ritchie Bros. deposit to bank; review email from Mr. Turczyk; review hour readings on rented equipment; email to Mr. Smith; phone discussion with Mr. Turczyk; review invoice from legal counsel; prepare cheque requisition for payment
10/5/2016	Chan, Garrett	1.50	\$ 340.00	\$ 510.00	Discussion with Mr. Smith; email to Mr. Turczyk; email to accountant regarding taxes; phone discussion with creditor; email bankruptcy documents to creditor; email to Mr. Norcross; review contract labour hours and expenses; prepare cheque requisitions; briefly review APE claim; create spreadsheet of APE invoices; instructions to support staff to finalize spreadsheet
10/5/2016	Smith,Gordon G	3.60	\$ 560.00	\$ 2,016.00	Talk to Mike McCabe; email to Pawel; talk to Pawel; talk to M. McCabe (Bill Graham's holding company); Initial review of APE's claim
10/6/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and sign trust cheques
10/6/2016	Smith,Gordon G	2.00	\$ 560.00	\$ 1,120.00	Meet with Bill Graham and Pawel; go over APE claim
10/6/2016	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Deposited wire funds from Ritchie Brothers. Prepared cheque to pay Trustee fees. Saved statement from North American Receivable management for Waste Management to file. Sent North American Receivables a notice package.
10/6/2016	Teja,Kamal	1.50	\$ 75.00	\$ 112.00	Administration of file Excel clean-up -One excel four tabs-pages
10/11/2016	Smith,Gordon G	4.20	\$ 560.00	\$ 2,352.00	Go over Daysland, APE, Mortenson and Bird receivable; 161's claim with Ogilvie LLP; attend Court hearing; message to Chris Norcross; email to C. Russell; letter to Ogilvie LLP
10/11/2016	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Prepared and sent cheques to TeraGo, 1615046 AB Ltd c/o Reynolds Mirth Richard & Farmer, Business Development Bank of Canada c/o Ogilvie. Reviewed and entered claims for All Class Fabrication, Pitney Bowes, Smith Electric and Diamond International. Reviewed additional claim from Pitney Bowes and sent fax request for further documentation to support claim.
10/11/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Email to Osman Auction regarding lien discharge; prepare cheque requisition for payout of secured creditors
10/12/2016	Smith,Gordon G	2.60	\$ 560.00	\$ 1,456.00	Email from Bird Construction; emails to Bill Graham and Pawel; talk to Bill Graham; email to Bird Construction
10/12/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review voicemails from Telus; return call; retrieve insurance binder and WCB information for receivable collection
10/13/2016	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	Review and sign trust cheques
10/14/2016	Smith,Gordon G	3.10	\$ 560.00	\$ 1,736.00	Review release from Bird; voice message from K. Rowan; amend and forward release to Bird Construction; review notice from Sask Power

10/14/2016	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review fax from SaskPower; review email from Mr. Turczyk
10/17/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Prepared cheques to pay contract labourers
10/17/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review contract labour hours; prepare cheque requisition
10/17/2016	Smith,Gordon G	1.20	\$ 560.00	\$ 672.00	Talk to Sean at Contract Equipment; Talk to K. Rowan re: Sask Power receivable; talk to Wayne Robins
10/18/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Completed bank deposit
10/18/2016	Smith,Gordon G	0.70	\$ 560.00	\$ 392.00	Talk to Powel re: APE Claim
10/19/2016	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review and respond to email from Mr. Turczyk
10/20/2016	Smith,Gordon G	1.80	\$ 560.00	\$ 1,008.00	Talk to Deerland; Emails from Powel; Emails to Powel; Review letter from Ogilvie LLP
10/21/2016	Smith,Gordon G	1.20	\$ 560.00	\$ 672.00	Email from Powel; Email to insurance broker; email from/to Bird Construction
10/22/2016	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
10/24/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Drafted and sent cheque to pay filing fee.
10/24/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review and respond to email from Amie Lacharite
10/24/2016	Smith,Gordon G	1.20	\$ 560.00	\$ 672.00	Talk to K. Rowan (Daysland); Send invoices to Mortenson; Email to Powel
10/25/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and approve bank reconciliations
10/25/2016	Smith,Gordon G	0.80	\$ 560.00	\$ 448.00	Work on APE claim with Powel
10/26/2016	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Sorted mail and saved statements to file, drafted and sent cheque to pay new Hudson Energy charges.
10/26/2016	Knox, Christopher	0.10	\$ 196.00	\$ 19.60	Entered and allocated cheque from Bird Industrial for accounts receivable.
10/26/2016	Smith,Gordon G	2.20	\$ 560.00	\$ 1,232.00	Email from Mortenson, Email from/to invoice broker, Email from Powel, Email to Mortenson, Deal with E&O insurance, Talk to Powel
10/26/2016	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review emails on overage hours from Mortenson
10/27/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Completed bank deposit.
10/27/2016	Smith,Gordon G	2.20	\$ 560.00	\$ 1,232.00	Email letter from K. Rowan, update to Ogilvie et al, meet with Powel re: APE claim
10/28/2016	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Received wire transfer from Mortenson Canada for rental income. Reviewed invoices and broke out GST and PST, coded and deposited funds. Sorted mail.
10/28/2016	Smith,Gordon G	0.50	\$ 560.00	\$ 280.00	Talk to Badger Drilling (Red Deer), letter from Ogilvie
10/28/2016	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review email from Mr. Turczyk
10/31/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review email from Osman Auctions and respond; email to RMRF regarding PPR registrations
11/1/2016	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Filed prior bank reports. Completed September bank reconciliation.
11/1/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted and prepared cheques to pay laborers and rent.
11/1/2016	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Entered and completed bank deposit.
11/1/2016	Smith,Gordon G	1.80	\$ 560.00	\$ 1,008.00	Review amounts owing by Mortenson; email to C. Norcross; email to Bill Graham
11/1/2016	Chan, Garrett	0.90	\$ 340.00	\$ 306.00	Email Mortenson receivable information to Mr. Smith; review hours and expenses for contract labour; review invoice for occupation rent; prepare cheque requisitions
11/2/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Prepared and sent cheque to pay 3GL Network services.
11/2/2016	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Email from Mortenson; email to Mortenson
11/2/2016	Chan, Garrett	1.40	\$ 340.00	\$ 476.00	Prepare receipt and disbursement summary for pre-bankruptcy stub tax return; email to accountant and answer queries on trust account activity and asset disposals; review email from Bill Kubica and respond; review email with additional queries from accountant and respond; email to Andrew Holmes requesting details on RBC payments; review email from Mr. Graham and respond
11/3/2016	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Prepared and sent cheque to pay Ogilvie invoice. Spoke to wage earner protection program and made correction to application and resent to employee. Sorted mail and saved statements.
11/3/2016	Knox, Christopher	0.10	\$ 196.00	\$ 19.60	Discussed outstanding issues that need to be resolved on file with Mr. Chan.
11/3/2016	Smith,Gordon G	3.00	\$ 560.00	\$ 1,680.00	Talk to Powel; review summary of APE claim.
11/3/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review email from creditor and respond; review email from Mr. Holmes and respond; phone discussion with WEPP
11/4/2016	Smith,Gordon G	2.50	\$ 560.00	\$ 1,400.00	Review Mortenson proof of claim; email to C. Norcross
11/7/2016	Smith,Gordon G	0.30	\$ 560.00	\$ 168.00	Talk to Powel (internet, claim)
11/7/2016	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Prepared cheque to pay TeraGo Networks. Provided copies of invoices for 3GL and TeraGo to Pawel of Graham Brothers.
11/9/2016	Smith,Gordon G	0.20	\$ 560.00	\$ 112.00	email to Powel (internet)

11/9/2016	Knox, Christopher	0.10	\$ 196.00	\$ 19.60	Completed October bank reconciliation, printed reports and updated spreadsheet.
11/10/2016	Smith,Gordon G	0.20	\$ 560.00	\$ 112.00	Email to K.Rwown; Email to Bill Graham
11/10/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared cheques to pay Direct Energy statement and Trustee fee invoice.
11/11/2016	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Sorted mail, scanned and saved statements to system
11/11/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and sign trust cheques
11/11/2016	Chan, Garrett	3.30	\$ 340.00	\$ 1,122.00	Review lease and credit card information received from RBC; respond to tax accountant regarding requested information for tax filing
11/14/2016	Smith,Gordon G	2.40	\$ 560.00	\$ 1,344.00	Email from Bill Graham; Talk to Bill Graham; Email from to Powel; Review Mortenson invoices; Email to Kent Rowan; Review offer for heaters and light plants
11/14/2016	Chan, Garrett	0.70	\$ 340.00	\$ 238.00	Phone discussion with Mr. Holmes; review email from tax accountant; phone discussion with Boyd Woodard; review email from tax accountant and respond regarding revenue recognition for tax periods; review emails from Mr. Turczyk regarding operating costs and sale of assets; discussion with Mr. Smith regarding Receiver discharge; instructions to Mr. Knox regarding GST returns
11/14/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared RC59 form to be signed by Trustee, faxed to CRA and mailed to CRA.
11/14/2016	Knox, Christopher	2.00	\$ 196.00	\$ 392.00	Reviewed general ledger reports, created spreadsheet to record and calculate GST for filing outstanding returns. Reviewed time and file to prepare for file closure.
11/15/2016	Smith,Gordon G	3.40	\$ 560.00	\$ 1,904.00	Email from Powel; Talk to Powel; Review final warranty from 1615046 Alberta LTD.; Talk to M. Macabe; Email to M. Mcabe
11/15/2016	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Sorted mail and saved statements to system. Set aside mail to be returned to Graham Brothers. Sent notice package to Engineered Pipe Group. Requested file invoice for proposal, file closure prep.
11/16/2016	Smith,Gordon G	1.70	\$ 560.00	\$ 952.00	Email from/to hortenson; Talk to Powel; Go over rental terms for heaters
11/16/2016	Chan, Garrett	0.50	\$ 340.00	\$ 170.00	Review contract labour time; review claimed expenses and prepare cheque requisitions; email to Mr. Turczyk; review emails regarding Mortenson; review email from 3GL
11/16/2016	Knox, Christopher	3.00	\$ 196.00	\$ 588.00	Reviewed general ledger reports and bank accounts to locate account where Court filing fee was paid from to pay back. Prepared cheques to pay for wages, saved signed cheques to file. Sorted mail, scanned and saved statements to system. Reviewed employee claims, updated spreadsheet and ascend. Added claim for Wage Earner Protection Program.
11/17/2016	Smith,Gordon G	0.60	\$ 560.00	\$ 336.00	Talk four points
11/17/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review email from Mr. Holmes; email to tax accountant; phone discussion with Kara Kempin; email to Mr. Graham
11/17/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review GST schedule prepared by Mr. Knox; instructions to Mr. Knox
11/17/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail and scanned statements to system.
11/17/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared cheques to pay 3GL account and to pay back Pettycash account.
11/17/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Met with Mr. Chan to discuss outstanding matters on file, reviewed GST spreadsheet to prepare for tax filings.
11/18/2016	Smith,Gordon G	2.80	\$ 560.00	\$ 1,568.00	Meet with Powel, Review claim of 1615046 Alberta Ltd.
11/18/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Discussion on GST with Mr. Knox
11/18/2016	Knox, Christopher	3.00	\$ 196.00	\$ 588.00	Continued review of general ledger reports and matching to revenue, gst collected and gst paid. Compiled into spreadsheet and made calculations. Sorted mail and scanned statements to system. Sent notice package to Telus.
11/18/2016	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Reviewing Revenue and GST, splitting GST per transaction and month.
11/21/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review email from Mr. Smith; email to Mr. Turczyk; email equipment rental invoices to Mortenson
11/21/2016	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
11/21/2016	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
11/21/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system.

11/22/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Phone discussion with Mr. McKenzie regarding Bill Kubica compensation; emails to Mr. McKenzie; phone discussion with Mr. Graham and Mr. McKenzie; review emails from Mr. Norcross and Mr. Turczyk
11/22/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned statements to system.
11/23/2016	Chan, Garrett	2.10	\$ 340.00	\$ 714.00	Review emails from Mr. Smith and Mr. Turczyk; phone discussion with Mr. Turczyk; email Mortenson proof of claim to Mr. Graham, Mr. McKenzie, and Mr. Turczyk; meeting with Mr. Turczyk; emails to and from tax accountant; review tax documents for sign off; email to Mr. Rowan for sale and purchase agreement and Court application for sale; phone discussion with Mr. Rowan
11/23/2016	Knox, Christopher	3.40	\$ 196.00	\$ 666.40	Received notification of incoming wire transfer. Located invoices, broke out GST and PST and allocated receipts. Prepare cheque to pay Kroeger accounting fees. Entered and allocated cheques. Prepared and completed deposit. Reviewed set off and seizure amount from Graham Brothers bank account and sorted Pre and Post GST filing information.
11/23/2016	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Sorted mail, scanned statements, contacted Graham Brother employee to discuss credit memo notice from Wesco.
11/24/2016	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
11/24/2016	Chan, Garrett	1.10	\$ 340.00	\$ 374.00	Prepare schedule to purchase and sale agreement for lights, heaters, and excavators; email information regarding sale to Mr. Rowan, phone discussion with Mr. Turczyk; review email from Certified Inspection and respond; review email from Mr. McKenzie and respond
11/24/2016	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	Review and approve bank reconciliations
11/24/2016	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Prepared Final Receipts and Disbursements for proposal file and prepared for file closure.
11/27/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review draft purchase and sale agreement; review emails from Mr. Smith and Mr. Rowan; email to Ms. Poburan
11/28/2016	Chan, Garrett	0.90	\$ 340.00	\$ 306.00	Revise purchase and sale agreement and email to Mr. Turczyk; review contract labour hours and USA expenses
11/28/2016	Knox, Christopher	0.60	\$ 196.00	\$ 117.60	Sorted mail. Set aside documents to be forwarded to owners. Reviewed payroll information and discussed preparation of employee T4's.
11/29/2016	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review email from Ms. Poburan and respond
11/29/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Discussion with Mr. Knox regarding GST and T4s
11/29/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Returned call to CBV collections and obtained email address to send notice package as requested.
11/29/2016	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Reviewed expenses for employee cheques, verified statements compared to amounts being claimed and conversion from American Dollars to Canadian. Prepared cheques for employees.
11/29/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Reviewed proposal final receipts and disbursements with Garrett Chan to make changes to finalize and close.
11/29/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Redrafted RC59 form with corrections based on Canada Revenue rejection notice, sent notice to company to have signature based on Canada Revenue requirements.
11/29/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Gathered information and reviewed requirements and information available in order to file employee T4s.
11/30/2016	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Discussion with Mr. Chan regarding expense cheque; review and sign trust cheques
11/30/2016	Chan, Garrett	0.40	\$ 340.00	\$ 136.00	Phone discussion with Mr. Turczyk; review emails from Mr. Turczyk; review email from Ritchie Bros. regarding sale and respond; review email from Mr. Turczyk regarding ADP
11/30/2016	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Pulled time and completed time dockets for Court, completed final receipts and disbursements for proposal file.
11/30/2016	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Contacted ADP to request if they will complete the T4's for the company and send us an invoice, they stated that Graham Brothers would be required to give us authorization to discuss things first. Sent request to Graham Brothers and discussed with Mr. Chan.

11/30/2016	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Scanned and saved cheque and supporting information for wages to employee. Drafted cheque to pay legal invoices and saved copy of legal invoice to system.
12/1/2016	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
12/1/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Received and sorted mail.
12/2/2016	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Phone discussion with Mr. Turczyk
12/2/2016	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Prepared cheque to pay 3GL technologies invoice.
12/2/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, set aside documents for pickup from Graham Brothers.
12/5/2016	Chan, Garrett	3.60	\$ 340.00	\$ 1,224.00	Draft and revisions to Seventh Report of Receiver; review voicemail and email from Ms. Poburan and respond
12/5/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail and scanned statements to system.
12/5/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Prepared cheque to pay Direct Energy statement
12/5/2016	Smith,Gordon G	2.70	\$ 560.00	\$ 1,512.00	review email from Bill; work on report to the court; email to Bill Graham
12/6/2016	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review invoice from 161; email to Mr. Knox; email to Mr. Turczyk
12/6/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Received statement from CBV collections regarding Telus account. Saved statement to system, added CBV to creditor list and sent notice package to CBV.
12/6/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Reviewed Wage Earner Protection amounts and securities, made adjustments to spreadsheets and ascend system.
12/6/2016	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Drafted and prepared cheque to pay property rental, saved to system and set aside for pick up. Scanned and saved cheque to pay wages and set aside for pick up.
12/6/2016	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Received and sorted mail, scanned statements to system and set aside documents for pick up from Graham Brothers.
12/6/2016	Smith,Gordon G	3.20	\$ 560.00	\$ 1,792.00	Review and sign auction contract with Ritchie Bros; talk with Pawel; email to Reynolds Mirth Richards & Farmer LLP; talk to Kent Rowan; letter to Ogilvie LLP, talk to Ritchie Bros.
12/7/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review financial statements and tax return for stub period; review accountant bill; meet with Mr. Turczyk
12/7/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Corrected letter to Ogilvie regarding Reynolds Mirth Richards and Farmer cheque, prepared cheque for signing.
12/7/2016	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Sorted mail, scanned statements to system.
12/8/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Discussion with Mr. Knox regarding EPCOR bill; phone discussion with Mr. Turczyk
12/8/2016	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Spoke to EPCOR twice regarding statement and account details, forwarded statement to Graham Brothers and advised of discussions with EPCOR and instructions on how to separate accounts and breakdown the amounts by month. Sorted mail, scanned and saved statements to system.
12/9/2016	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
12/9/2016	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Completed November bank reconciliation and attached report for review.
12/9/2016	Smith,Gordon G	2.20	\$ 560.00	\$ 1,232.00	Review Mortensen claim and email to C. Norcross; call to Bill Graham.
12/12/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Instructions to Mr. Knox to wire funds; instructions to Ms. Gaspar to post materials to webpage
12/12/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Review email from Kara Kempin and respond
12/12/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Resent RC59 with certificate of appointment attached to CRA to gain authorization on file.
12/12/2016	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Prepared and sent wire transfer request to Versa Bank.
12/12/2016	Smith,Gordon G	4.00	\$ 560.00	\$ 2,240.00	Talk to Powel and Bill Graham (relocate Manitoba assets); email from/to C. Russell; talk to Toromont (mechanic); fax from Ritchie Bros.; email from/to Powel; email to K. Rowan; talk to people at Toromont; arrange for transfer of funds; talk to Bill Graham
12/13/2016	Gaspar, Dana	0.20	\$ 248.00	\$ 49.60	Update website.
12/13/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Entered disbursement for wire transfer, saved confirmation documents to system.
12/13/2016	Knox, Christopher	2.00	\$ 196.00	\$ 392.00	Reviewed employee claims, entered information in Ascend and updated tracking spreadsheet.
12/13/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Received and sorted mail, set aside documents to pick up.
12/13/2016	Smith,Gordon G	2.30	\$ 560.00	\$ 1,288.00	Call to K. Rowan; talk to K. Rowan; email from/to Ritchie Bros.; email to Powel; send steam engine photos to Ritchie Bros.
12/14/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Phone discussion with Saskatchewan WCB; email with Fourpoint



12/14/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Received and sorted mail, set documents aside for pick up, scanned and saved statements to system.
12/14/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Contacted the Wage Earner Protection Program and request breakdown for employees paid and amounts paid.
12/14/2016	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Email to Ritchie Bros. (steam engines)
12/15/2016	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Phone discussion with hauler
12/15/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Separated December Court Order from attachments and uploaded to Deloitte insolvency webpage for Graham Brothers.
12/15/2016	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Received calls from Wage Earner Protection Program and clarified estate ID's and request for breakdowns.
12/16/2016	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Sorted mail, set aside documents to pick up, entered and coded payments to system.
12/19/2016	Crocker, Darren	0.60	\$ 560.00	\$ 336.00	Review and approve bank reconciliations for October and November
12/19/2016	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Email from/to Ritchie Bros.; talk to M. Spencer (sale of locomotives); emails to/from Pawel; talk to Century Services
12/20/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Contacted ADP to see if they will complete the T4's for the company, received an e-mail to provide request, drafted and sent request along with Certificate of Assignment.
12/20/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Entered and completed deposit. Scanned and saved deposit to system and filed paper copy.
12/21/2016	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Phone discussion with Mr. Turczyk; phone call from creditor; email to creditor; discussion with Mr. Knox regarding utilities
12/21/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Tax worksheet
12/21/2016	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Received breakdown list from Wage Earner Protection Program, updated information on spreadsheet and Ascend.
12/21/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Received and sorted mail, set documents aside for pick up, scanned and saved statements to network.
12/21/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared cheque requisition and cheque to pay Ogilvie legal invoice. Saved copy of cheque documents and invoice to system.
12/21/2016	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Compiled information to create a CRA shared workbook to track and record ongoing and outstanding information.
12/22/2016	Chan, Garrett	0.70	\$ 340.00	\$ 238.00	payables; phone call with Pawel; review email from insurance broker; discussion with Mr. Smith
12/22/2016	Knox, Christopher	2.00	\$ 196.00	\$ 392.00	Prepared cheques to pay for equipment rentals, property rent, utilities and wages. Compiled list of employee expenses, broke out all GST and PST for each transaction.
12/22/2016	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Received and sorted mail. Set aside documents for pick up.
12/22/2016	Smith,Gordon G	1.80	\$ 560.00	\$ 1,008.00	Talk to Pawel; review Contrac Equipment invoices; talk to Bill Graham; review Mortenson excess charges invoice; talk to K. Rowan (caterpillar)
12/23/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review payables
12/23/2016	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Filed paper documents into folders.
12/23/2016	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Prepared cheques for signing, met Partner out of office for signatures, scanned and saved documents to system. Compiled cheques and mail set aside for Graham Brothers. Met employee of Graham Brothers to deliver cheques and mail.
12/29/2016	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review emails from Mr. Turczyk and insurance broker; respond to email from insurance broker
1/3/2017	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Review email from Mr. Turczyk; email to Mr. Knox; respond to email from Allnorth Consultants
1/3/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Received final payment from Mortenson Canada, saved invoice and wire confirmation to system, entered and allocated payment.
1/3/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Received mail, set aside documents for pick up, scanned and saved statements to system. Sent another notice package to A-1 Portables.
1/3/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Entered and completed deposit, saved stamped deposit to system and filed paper copy to banking file.
1/3/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared cheque for signing to pay for mechanics fees, saved signed documents and mailed cheque.
1/3/2017	Smith,Gordon G	2.80	\$ 560.00	\$ 1,568.00	Deal with insurance on remaining assets; emails from/to Pawel; discussion with Pawel; review APE equipment
1/4/2017	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review email from Mr. Turczyk; email to Mr. Knox; review email from Mike Marino and respond

1/4/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Prepared cheque to pay additional ConTrac Equipment invoices, saved signed documents to system and mailed out cheque. Additional invoice received after processing of cheque, prepared cheque to pay additional invoice for mail out. Prepared cheque to pay Direct Energy utility statement. Prepared a cheque to pay Lipsett Cartage equipment leasing.
1/4/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Sent follow up request to ADP regarding the completion of employee T4's.
1/4/2017	Smith,Gordon G	2.80	\$ 560.00	\$ 1,568.00	Talk to Pawel; review Contrac invoices; email to D. Collins; email from Four Points; email from D. Collins; review invoices from Myshak Sales & Rentals
1/5/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Emails with Mr. Knox and Mr. Turczyk
1/5/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Received another package of statements regarding Air Liquide. Sent another copy of the notice package via fax.
1/5/2017	Smith,Gordon G	2.00	\$ 560.00	\$ 1,120.00	Review and sign cheques; review offer relating to Daysland backhoe; talk to Pawel; email to K. Rowan
1/6/2017	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and sign trust cheques
1/6/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Prepared cheques for Lipsett Cartage, Trustee Fees and 3GL Technology Solutions. Pulled mail and cheques and met Mr. Graham to deliver mail and cheques.
1/6/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Completed December bank reconciliation and attached reports for sign off.
1/9/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review email from Mr. Turczyk and respond
1/9/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Printed general ledger reports and made note of PST collected and PST paid for tax purposes.
1/9/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Received and sorted mail, scanned and saved statements to system.
1/9/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Reviewed accounts for expected payment regarding Toromont.
1/9/2017	Smith,Gordon G	0.80	\$ 560.00	\$ 448.00	Email from K. Rowan; call to Bill Graham; email to Toromont
1/10/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review email from Mr. Knox and respond
1/10/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Received, sorted and scanned statements received via mail to system.
1/10/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Responded to ADP quote and requested draft copy to provide to the Trustee for review
1/11/2017	Chan, Garrett	2.50	\$ 340.00	\$ 850.00	Emails with Mr. Turczyk; phone call with Bill Kubica; work on T2200; email to Mr. Kubica and Kara Kempin; email to Mr. Crosley; email to Mr. Turczyk regarding subcontract tax information forms
1/11/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Completed December 2016 bank reconciliation and attached reports for sign off.
1/11/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Received and sorted mail, set documents aside for pick up, scanned and saved statements to system.
1/11/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Received notice from Graham Brothers that their network provider has been switched and no longer need TeraGo's services. Sent request to TeraGo to cancel services and provide confirmation.
1/11/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Compiled information to send to the Canada Revenue Agency to obtain confirmation of outstanding filings. Sent to Mr. Chan for review prior to sending to Canada Revenue.
1/11/2017	Smith,Gordon G	0.90	\$ 560.00	\$ 504.00	Emails from/to Pawel
1/12/2017	Chan, Garrett	0.40	\$ 340.00	\$ 136.00	Discussion with Mr. Knox regarding ADP; review subcontractor hours
1/12/2017	Knox, Christopher	2.20	\$ 196.00	\$ 431.20	Received and sorted mail. Scanned and saved statements to system. Set documents aside for pick up. Discussions with Mr.Chan regarding ADP, responded to ADP e-mail and requested confirmation of drafts prior to finals. Prepared cheque to pay ADP for preparation of T4's. Saved documents to system and mailed cheque to ADP. Prepared cheques to pay wages and expenses for T.W. Graham and Pawel Turczyk.
1/12/2017	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Emails from/to Pawel
1/13/2017	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Instructions to Mr. Knox to correct sale price error for Fourpoint and banking
1/13/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Gathered mail and cheques for pick up, met with Mr. Turczyk from Graham Brothers and delivered mail and cheques.
1/13/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Reviewed correspondence from Graham Brothers regarding overpayment by Fourpoint on sale of machinery. Prepared cheque with attachments to refund overpayment.

1/13/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Reviewed transactions in pre-filing account, broke out GST from transactions where required and made notes to make account transfers/journal entry corrections.
1/13/2017	Smith, Gordon G	0.80	\$ 560.00	\$ 448.00	#NAME?
1/16/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Created Quality Assurance Report folders on the network and for the paper folder.
1/16/2017	Knox, Christopher	1.90	\$ 196.00	\$ 372.40	Pulled estate files and banking files, reviewed list of pre-filing transactions, broke out amounts into individual categories for coding to complete journal entries.
1/17/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Entered and completed journal entries for coding of notice of intention transactions.
1/18/2017	Chan, Garrett	0.40	\$ 340.00	\$ 136.00	Review email from Mr. Kubica; phone call with Kara Kempin; email to Mr. Kubica and Ms. Kempin
1/18/2017	Smith, Gordon G	0.80	\$ 560.00	\$ 448.00	Email from/to Bill Graham, email from/to Pawel
1/19/2017	Chan, Garrett	1.70	\$ 340.00	\$ 578.00	Review draft T4s; email to Mr. Crosley and Mr. Turczyk; email to Mr. Knox
1/19/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Received credit memo and request for payment from Tera Go Networks. Requested invoice and calculated payment and GST less credit, prepared cheque for payment.
1/19/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, set documents aside for pick up, scanned and saved statements to system.
1/19/2017	Smith, Gordon G	0.80	\$ 560.00	\$ 448.00	Email from Pawel, talk to Badger Drilling (Tracy)
1/20/2017	Gaspar, Dana	1.00	\$ 248.00	\$ 248.00	Review Statement of Receipts and Disbursements and GL.
1/23/2017	Smith, Gordon G	3.50	\$ 560.00	\$ 1,960.00	Email from Mortenson; email to Powel; attend site to inspect parts and discussions with Powell and Bill Graham; Review asset list for insurance; email to K. Rowan; Email to Lloyd Sedd
1/23/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Sorted mail, scanned statements to system, set aside documents for pick up. Reviewed proof of claim from Telus, sent copy to Mr. Chan discussing concerns of charges being claimed post bankruptcy.
1/23/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Reviewed hours and expenses for Mr. Turczyk and Mr. Graham. Broke out GST and prepared cheque requisitions for review. Prepared requisition for mechanic repair invoice for review. Prepared cheques for pick up as requested by Graham Brothers.
1/24/2017	Chan, Garrett	1.00	\$ 340.00	\$ 340.00	Letter to Mr. Kubica; emails with Mr. Kubica and Ms. Kempin
1/24/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Scanned and saved Canada Revenue request for GST filing for December 2016 to system. Gathered information and attached to correspondence for filing.
1/24/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Spoke with client, made arrangements to pick up of cheques and other documents, met with client and dropped off documents, picked up original expense receipts. Attached to cheque requisitions and filed documents.
1/24/2017	Smith, Gordon G	1.80	\$ 560.00	\$ 1,008.00	Email to C. Norcross; email to The Vintage Locomotive Society Ltd., talk to train insurer
1/25/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system.
1/25/2017	Smith, Gordon G	0.80	\$ 560.00	\$ 448.00	Emails from/to Pawel (APE)
1/26/2017	Smith, Gordon G	1.00	\$ 560.00	\$ 560.00	Review Human Rights decision, email to B. Graham, deal with insurance for locomotives
1/30/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
1/30/2017	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Emails with Mr. Knox; review emails from Mr. Graham, Mr. Turczyk, and Mr. Smith
1/30/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Received call from Fourpoints to confirm funds received. Checked into the origins of the funds and relayed the information to Fourpoints to note in their system.
1/30/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Received request to confirm no claim had been received from Wayne Robbins, a previous employee of Graham Brothers. Searched through file information and confirmed nothing has been received. Searched for record of employment for Boyd Woodward, unable to locate, sent request to ADP to see if they can provide a copy.
1/30/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared cheque requisition and cheque to pay Trustee Fees in the amount of \$33,109.02.
1/30/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared cheque requisition and cheque to pay rent in the amount of \$7,402.50.
1/30/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared cheque requisition and cheque to pay insurance to Vintage Locomotive Society in the amount of \$4,584.60.
1/30/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared cheque requisition and cheque to pay EPCOR reimbursement in the amount of \$312.75.

1/30/2017	Smith,Gordon G	1.20	\$ 560.00	\$ 672.00	Talk to Catherine Howdan (Mortenson) on Friday, email to Bill Graham et al, review invoice from Reynolds Mirth Richards and Farmer
1/31/2017	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review email from Mortenson; review email from Mr. Graham; review correspondence from Trailer Wizards; email to counsel
1/31/2017	Chan, Garrett	0.70	\$ 340.00	\$ 238.00	T2200 and revised letter for Bill Kubica; review Telus proof of claim
1/31/2017	Smith,Gordon G	0.70	\$ 560.00	\$ 392.00	Email from/to Pawel, email to Bill Graham
2/1/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Discussion with Mr. Smith on Mortenson claim
2/1/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared cheque requisition and cheque to payLloyd Sadd Insurance in the amount of \$5,626.00.
2/1/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared cheque requisition and cheque to pay legal fees in the amount of \$869.70.
2/1/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Received employee T4's, sorted envelopes, contacted ADP regarding receipt of numbered company T4's as well.
2/1/2017	Smith,Gordon G	1.50	\$ 560.00	\$ 840.00	Receive proof of claim form from Mortensen and accompanying emails
2/2/2017	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Phone call with Mr. Turczyk; emails with Mr. Turczyk; various emails
2/2/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Sent copy of 7214759 Manitoba Inc T4 to ADP as per their request.
2/2/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Received amended claim from Mortenson, saved claim to system and updated claim in Ascend. Sorted mail, set aside documents and cheques aside for pick up.
2/3/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved documents to system, set aside documents for pick up.
2/3/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Met with Mr. Chan and discussed outstanding issues.
2/6/2017	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Email to creditor Suncor; email with Mr. Turczyk
2/6/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Scanned and saved documents to system.
2/6/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Contacted the Canada Revenue Agency regarding RC59's and authorization, discussed previous documents sent, resent documents to the Canada Revenue Agency tax centre for processing with request to process as soon as possible and contact Deloitte to confirm when completed.
2/7/2017	Chan, Garrett	1.00	\$ 340.00	\$ 340.00	Review fax from Harvey Slobodzian; email response to Mr. Slobodzian
2/7/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Printed employee T4 and sent copy to updated address provided by employee.
2/7/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned statements to system and set aside documents for pick up.
2/7/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Prepared cheque requisition to pay Direct Energy utility invoices.
2/8/2017	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Phone call with CRA; fax creditor package to CRA; phone calls with Mr. Graham
2/8/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Broke out GST from transactions, completed cheque requisitions and printed cheques to pay, 3GL Technology, Pawel Turczyk, T.W. Graham, JOA Equipment, Direct Energy.
2/9/2017	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Phone call to schedule trust exam; phone call with Mr. Turczyk
2/9/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Located and compiled information in order to complete a record of employment for old Graham Brothers employee.
2/9/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Sent a second request for information to BankruptcyHighway regarding the Pitney Bowes proof of claim.
2/9/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Contacted Service Canada to order a blank record of employment form to complete the missing Boyd Woodard record of employment. Provided additional information to ADP Canada to see if it may assist them in locating one.
2/9/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Located Alberta Human Rights documents regarding previous employee Wayne Robbins, reviewed correspondence regarding Trustee providing proof of claim form to Alberta Human Rights to forward onto Mr. Robbins to complete, if he so chooses. No proof ofclaim received.
2/9/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, set aside documents for pick up, made note of expiry for mail forwarding to monitor.
2/9/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Reviewed proof of claim and the Bankruptcy and Insolvency Act regarding the amount of Telus' agreement. Admitted claim.
2/10/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Submitted requested and uploaded documents to the Canada Revenue Agency to gain authorization under Deloitte group ID to process taxes and GST returns

2/13/2017	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Review email from Mr. Turczyk; phone call with Mr. Hembroff; emails concerning ATCO
2/13/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted letter to Court, saved invoice to system and sent letter and invoice for Trustee fees to Court for taxation
2/13/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Scanned and saved statement to system, added Visa Desjardins and Groupecho to creditor list and sent notice package.
2/13/2017	Smith,Gordon G	1.70	\$ 560.00	\$ 952.00	Talk to Ritchie Bros.; talk to Pawel; email from Ogilvie
2/14/2017	Chan, Garrett	1.20	\$ 340.00	\$ 408.00	Meeting with Ritchie Brothers and Mr. Turczyk to discuss sales process, Mortenson claim, and Ape claim
2/14/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Scanned and saved documents to system, prepared cheques for client pick up.
2/14/2017	Smith,Gordon G	4.00	\$ 560.00	\$ 2,240.00	Prepare and meet with Ritchie Bros; meet with Pawel to review Mortenson and APE claims; review offer from Ritchie Bros.
2/15/2017	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	QAR report to court; discussion with Mr. Smith regarding same
2/15/2017	Chan, Garrett	0.40	\$ 340.00	\$ 136.00	Email to Dave Logan; emails regarding ATCO receivable; discussion with Mr. Smith regarding GST
2/15/2017	Smith,Gordon G	4.60	\$ 560.00	\$ 2,576.00	Work on eighth report to the Court; communications with Kent Rowan; email to A. Poburan
2/16/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Emails with Mr. Turczyk
2/16/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Received employee request for T4 and status of claim, confirmed no T4 saved to system but record of employment shows work done in 2016 period. Contacted ADP regarding lack of T4 record and reviewed claim.
2/16/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system. Set documents aside for pick up.
2/16/2017	Smith,Gordon G	3.00	\$ 560.00	\$ 1,680.00	Email to Bill Graham; email to Bennett Jones; talk to unsecured creditors; review Mortensen proof of claim
2/17/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Received missing T4 from ADP for employee, saved copy of T4 to system and sent copy to employee, responded to employee request for status update on claim.
2/17/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Research on obtaining approval for interim Trustee fees through Court and required documents.
2/17/2017	Smith,Gordon G	6.00	\$ 560.00	\$ 3,360.00	Review Mortensen proof of claim; detailed analysis given to Ogilvie LLP; email to Amber Poburan
2/21/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Email from Mr. Turczyk
2/21/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Prepared cheque requisitions and cheques to pay wages and out of pocket expenses for Pawel Turczyk and T.W. Graham, calculated wages for employee and broke out GST for expenses, prepared cheque to pay JOA Equipment invoice.
2/21/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system, set aside documents for pick up.
2/21/2017	Knox, Christopher	0.10	\$ 196.00	\$ 19.60	Recorded Canada Revenue agent contact information in OneNote tracking sheets.
2/21/2017	Smith,Gordon G	1.60	\$ 560.00	\$ 896.00	Finalize eighth report of the Receiver; talk to Pawel; talk to Bill Graham
2/22/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Email and phone call with Mr. Turczyk
2/22/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Drafted application, affidavit and Order to obtain approval for interim draw for Trustee fees.
2/22/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted cheque requisition and prepared cheque to pay Hudson Energy utility invoice.
2/22/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Sorted mail, scanned statements and set documents aside for pick up.
2/22/2017	Smith,Gordon G	0.30	\$ 560.00	\$ 168.00	Email to Bill Graham and Pawel.
2/23/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Phone call with Manitoba Hydro Labour
2/23/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Entered and completed deposit, scanned and saved documents to system, filed paper copies.
2/23/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Made arrangements with client and met to hand deliver cheques and mail. Responded to Mr. Turczyk's e-mail questions, researched completing subcontractor T4s for both Mr. Turczyk and Mr. Graham.
2/23/2017	Smith,Gordon G	2.60	\$ 560.00	\$ 1,456.00	Reviewing and signing cheques; reviewing APE/Mortensen claims; email from Pawel; email to Kent Rowan
2/24/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted cheque requisition to pay Trustee fees.
2/24/2017	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Emails from Pawel and Ritchie Bros.
2/27/2017	Chan, Garrett	0.40	\$ 340.00	\$ 136.00	Prepare 30 day notice to Caterpillar; review email from Mr. Turczyk

2/27/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Compiled company information and created draft record of employment for Mr. Woodard. Sent draft copy of record of employment to Mr. Woodard to confirm information is accurate.
2/27/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Prepared cheque to pay Trustee fees.
2/27/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Prepared draft T4A and summary for both Mr. Turczyk and Mr. Graham for review; prepared cheque requisition and cheque to pay 1615046 AB Ltd utilities and rent.
2/27/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, set documents aside for pick up, scanned and saved documents to system.
2/28/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Email to Mr. Knox regarding employee claim
2/28/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
2/28/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Reviewed employee claim tracking spreadsheet, updated figures and admitted claims. Contacted Mr. Woodard regarding receipt of record of employment. Mr. Woodard advised he doesn't believe the figures are correct as they do not match the record of employment he already received. Requested a copy to find out why Service Canada is requesting a record of employment already submitted.
2/28/2017	Smith,Gordon G	0.80	\$ 560.00	\$ 448.00	Email to K. Rowan (Caterpillar); talk to Pawel and Bill Graham; talk to K. Rowan
3/1/2017	Chan, Garrett	0.50	\$ 340.00	\$ 170.00	Review statement of receipts and disbursements
3/1/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Entered and completed bank reconciliation and attached reports for review for January 2017 for the three accounts.
3/1/2017	Smith,Gordon G	0.90	\$ 560.00	\$ 504.00	Email to Caterpillar's legal counsel; review Osman Auction offer
3/2/2017	Chan, Garrett	3.70	\$ 340.00	\$ 1,258.00	Review general ledger allocation; instructions to Mr. Knox on accounting entries; prepare for payroll audit; phone call with Mr. Turczyk
3/2/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Cleared January 2017 bank reconciliation in order to correct general ledger report. Cleared all journal entries from proposal and corrected entries for final receipts and disbursements, completed bank reconciliation again.
3/2/2017	Knox, Christopher	3.40	\$ 196.00	\$ 666.40	Made additional changes to general ledger report and journal entries, pulled invoices to confirm figures and allocations are correct for each category to assist with closing the proposal file.
3/2/2017	Smith,Gordon G	1.40	\$ 560.00	\$ 784.00	Review email information from Ogilvie LLP; talk to Pawel; go over draft invoice for Mortenson
3/3/2017	Chan, Garrett	1.50	\$ 340.00	\$ 510.00	Meet with CRA trust examiner; discussions with Mr. Graham and Mr. Turczyk; general ledger notes
3/3/2017	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	Review and approve bank reconciliations
3/3/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted cheque requisition and prepared cheque to pay 3GL Technology invoice for March 2017.
3/3/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted cheque requisition and prepared cheque to pay Ogilvie legal fees.
3/3/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system, set documents aside for pick up.
3/3/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Received returned mail for an employee T4. Contacted Graham Brothers for current contact information. Spoke to employee and obtained current address and resent T4 out.
3/3/2017	Knox, Christopher	1.40	\$ 196.00	\$ 274.40	Spoke to Canada Revenue Agency agent, obtained access code to file GSTs online, compiled lists for GST and PST per month.
3/3/2017	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Review invoice for Mortenson; email to Mortenson
3/6/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	updated GST spreadsheet to breakdown return information per month, sent note to Mr. Chan to discuss possible double entry on general ledger report.
3/6/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Sorted mail, scanned statements to system, set documents aside for pick up, sent notice package to Grand Winnipeg Airport Hotel.
3/6/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Drafted cheque requisition and prepared cheque to pay Direct Energy. Broke out GST from expenses for both Pawel Turczyk and T.W. Graham, drafted cheque requisitions and prepared cheques, drafted cheque requisition and prepared cheque to pay JOA Equipment Repair invoice.
3/7/2017	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Phone call with H&R Block regarding employee taxes; review GST coding on general ledger
3/7/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Filed paper bank reconciliations for January 2017.
3/7/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system. Set documents aside for pick up.
3/7/2017	Knox, Christopher	1.30	\$ 196.00	\$ 254.80	Reviewed general ledger report and backup to support journal entries for possible errors in allocations.
3/7/2017	Smith,Gordon G	0.50	\$ 560.00	\$ 280.00	Talk to Pawel, look at asset disposition strategy

3/8/2017	Chan, Garrett	0.60	\$ 340.00	\$ 204.00	Emails with Kelly Clarke; discussion with Mr. Smith regarding GST; discussion with Mr. Knox regarding GST and general ledger; phone call with CRA trust examiner
3/8/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Printed all Mortenson invoices and overage statements and reconciled statements with deposits to ensure allocations are correct.
3/8/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Made arrangements for pick up of documents with Mr. Turczyk. Hand delivered documents and cheques to Mr. Turczyk.
3/8/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Compiled information regarding PST to file returns, researched the process and sent request for information to Manitoba tax.
3/8/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Contacted bankruptcy highway regarding Pitney Bowes accounts as no response has been made on two prior requests. Left message to discuss deficient proof of claim.
3/8/2017	Smith,Gordon G	1.30	\$ 560.00	\$ 728.00	Review proposal final statement of receipts and disbursements; review and sign cheques; talk to Pawel; emails to/from B. Graham; email to K. Rowan.
3/9/2017	Chan, Garrett	6.00	\$ 340.00	\$ 2,040.00	Phone calls with Mr. Turczyk; work on ninth report
3/9/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Spoke to Manitoba tax finance department regarding PST returns. Transferred to another department and spoke to someone regarding the process required. Informed that an account will need to be opened. Provided e-mail to receive account opening request form and process information. Sent request for further information regarding potential account with Graham Brothers employee under numbered company name.
3/9/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system, set documents aside for pick up.
3/9/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Sent follow up request to employee to discuss and provide copy of missing record of employment that employee has.
3/9/2017	Smith,Gordon G	2.20	\$ 560.00	\$ 1,232.00	Letter from Alberta Human Rights; Review information from Ogilvie LLP (Daysland); Email from Pawel; Talk to RMRF (Mark Mildebrand); Deal with dissolution of Manitoba registration
3/10/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Completed bank reconciliation and reports for February 2017 for the bankruptcy, proposal and receivership accounts.
3/10/2017	Smith,Gordon G	4.80	\$ 560.00	\$ 2,688.00	Work on ninth report to the Court; email to Pawel
3/11/2017	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and approve bank reconciliations
3/13/2017	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	Complete review of draft Report to Court
3/13/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Filed paper copies of February 2017 bank reconciliations for multiple accounts.
3/13/2017	Smith,Gordon G	2.20	\$ 560.00	\$ 1,232.00	Work on ninth report to the Court; Email from Pawel; Email to A. Poburan; Review letter from CAT Finance
3/14/2017	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Discussions with Mr. Smith and Mr. Turczyk
3/14/2017	Chan, Garrett	3.10	\$ 340.00	\$ 1,054.00	Work on spreadsheet for auction proceeds for CAT assets; review ninth report of the receiver
3/14/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Entered and completed bank deposit. Scanned and saved stamped deposit to system and filed paper documents.
3/14/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Scanned and saved statements to system, set documents aside for pick up.
3/14/2017	Smith,Gordon G	5.50	\$ 560.00	\$ 3,080.00	Review letter from Mortenson; Talk to Pawel; Talk to Amber; Review Four Points offer; Work on Ninth Report to the Court; Review Caterpillar claim and detailed email to their lawyer
3/15/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Received e-mail regarding outstanding invoices to Myshak, checked system and folders for support of payment but payment was not processed. Drafted cheque requisition and prepared cheque, saved documents to system and sent cheque to Myshak. Sent e-mail to Graham Brothers to inform them that payment has been sent.
3/15/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system, set documents aside for pick up.
3/15/2017	Chan, Garrett	1.50	\$ 340.00	\$ 510.00	Email with Mr. Turczyk; phone call with Ms. Poburan; phone call with Mr. Turczyk; revise ninth report and create schedule of offers; phone call with Ms. Poburan
3/16/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system, set documents aside for pick up.
3/16/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Uploaded the eight and the ninth report of receiver to the insolvency webpage.
3/16/2017	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Review, revise, and sign Cletrac share transfers; email with Rick Ewasiuk

3/17/2017	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Teleconference with Mr. Rowan and Ms. Poburan; phone call with Mr. Turczyk
3/20/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted request to have the Office of the Superintendent of Bankruptcy transfer the Trustee license numbers from Catherine Harrison to Darren Crocker for Trustee review and signature.
3/20/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review revised Ritchie proposal
3/21/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Entered and completed deposit. Scanned and saved stamped deposit slips and filed paper copies.
3/21/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Drafted cheque requisition and prepared cheque for TW Graham and JOA Equipment Rental. Reviewed expenses, broke out GST and drafted cheque requisition and prepared cheque for Pawel Turczyk.
3/21/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Received request for copy of employee T4, separated from batch save and provided to Mr. Turczyk to provide to employee as requested.
3/21/2017	Smith,Gordon G	2.40	\$ 560.00	\$ 1,344.00	Review FourPoints asset sale schedule; Talk to Pawel; Talk to Amber at Ogilvie; Work on sale of assets to FourPoints; Review Finning offer
3/21/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Emails with Mr. Turczyk and Ms. Poburan
3/22/2017	Knox, Christopher	3.50	\$ 196.00	\$ 686.00	Made arrangements for pick up of documents with Graham Brothers. Met with Mr. Turczyk and hand delivered mail and cheques. Exported general ledger report information for 2016 and separated Mr. Graham and Mr. Turczyk wages for tax purposes. Saved document and forwarded to Mr. Chan for review. Sent request to transfer Trustee license to the Office of the Superintendent of Bankruptcy, saved copy of request to system. Responded to Office of the Superintendent of Bankruptcy question regarding transfer. Saved confirmation of transfer completion to system. Drafted cheque requisition and prepared cheque to pay Hudson Energy invoice. E-filed Proposal Final SRD and worked on correcting time dockets. Saved employee T4's to system, forwarded copy of Pre and Post T4 to employee. Sent T4's to the Canada Revenue Agency for their records.
3/22/2017	Knox, Christopher	1.70	\$ 196.00	\$ 333.20	Reviewed time dockets to locate errors and match up with final SRD.
3/22/2017	Anderson,Bryan William	0.20	\$ 560.00	\$ 112.00	email to gord.
3/22/2017	Smith,Gordon G	2.80	\$ 560.00	\$ 1,568.00	Go over employer tax query (T-2200); Analyze rental income on CAT secured assets; Talk to K. Rowan and A. Poburan; Email to B. Graham; Talk to Pawel; Prepare for Court Hearing
3/22/2017	Chan, Garrett	3.10	\$ 340.00	\$ 1,054.00	T4As for contractors; employment expense issues
3/23/2017	Knox, Christopher	4.00	\$ 196.00	\$ 784.00	Reviewed time dockets and invoices, compiled all time for proposal estate, broke out entries for each invoice and reconciled to match final SRD. Saved breakdown of all time, compiled information and formatted to attach to SRD and to send to Court.
3/23/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Finalized time docket, saved documents to system, e-filed final SRD with time docket.
3/23/2017	Smith,Gordon G	3.60	\$ 560.00	\$ 2,016.00	Review draft Court Order; Email from/to Bill Graham; Attend Court hearing; Analyze and email to K. Rowan re claim by Caterpillar
3/23/2017	Chan, Garrett	2.00	\$ 340.00	\$ 680.00	Review records for Caterpillar rental payments and lease payments; email to Mr. Smith
3/24/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Sorted mail, set documents aside for pick up.
3/24/2017	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Email to Caterpillar's legal counsel; Email to Pawel
3/27/2017	Knox, Christopher	2.50	\$ 196.00	\$ 490.00	Drafted cheque requisition and prepared cheque to pay 1615046 AB Ltd rent, entered deposit cheque on Fourpoint machinery and equipment, completed deposit, scanned and saved stamped deposit to system and filed paper documents. Sorted mail, set documents aside for pick up, scanned documents to system. Reviewed accruals and research into unknown accrual amount. Prepared cheque requisition for final accrual of Trustee fees but held until unknown accrual is resolved.
3/27/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Uploaded Court Order to insolvency page for Order granted on March 23, 2017.
3/27/2017	Smith,Gordon G	0.80	\$ 560.00	\$ 448.00	Email from/to Contrac Equipment; talk to Bill Graham
3/28/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Completed T4A summary, scanned and saved to system and mailed to the Canada Revenue Agency along with copies of T4As.
3/28/2017	Smith,Gordon G	0.20	\$ 560.00	\$ 112.00	Emails from/to K. Rowan



3/29/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted cheque requisition and prepared cheque to pay Trustee fees.
3/29/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Located source of remaining accrual funds on proposal file, prepared letter of direction to transfer funds from proposal to receivership.
3/30/2017	Knox, Christopher	0.70	\$ 196.00	\$ 137.20	Forwarded invoice to Mr. Smith for review and approval. Drafted cheque requisitions and prepared cheques to pay for Alberta Overhead Crane and Ogilvie invoices. Sorted mail, set documents aside for pick up.
3/30/2017	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Review Mr. Robbin's appeal of Human Rights complaint. Email to Mortenson; talk to Pawel
3/30/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
3/31/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Scanned and saved RBC wire form with wire transfer request letter to system and sent to RBC wires team for processing. Scanned and saved proof of claim form to system, updated Ascend with claim information. Forwarded claim to creditor requesting backup to support claim figure.
3/31/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign correspondence regarding wire transfer
4/3/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Saved claims register to system and sent copy to McLennan Ross as per their request.
4/3/2017	Knox, Christopher	2.50	\$ 196.00	\$ 490.00	Claims review, completed claims, requested backup from creditors to support proofs of claims.
4/3/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Drafted and prepared cheques to pay JOA equipment for repairs and maintenance, calculated wages and broke out GST from expenses for both Mr. Turczyk and Mr. Graham. Drafted cheque requisitions and prepared cheques. Sorted mail and set documents aside for pick up.
4/3/2017	Smith,Gordon G	3.60	\$ 560.00	\$ 2,016.00	Talk to Pawel; review Mortenson and APE proofs of claim; meet with K. Rowan to go over proofs of claim
4/3/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review Mortenson invoices
4/4/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Received backup to support employee claim, saved email to system, updated claim in Ascend and updated spreadsheet. Received backup to support claim from creditor, saved documents to system and updated Ascend.
4/4/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted cheque requisition and prepared cheque to pay 3GL Technology invoice.
4/4/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Completed engagement continuance form for the file for review and signature by Trustee.
4/4/2017	Smith,Gordon G	2.30	\$ 560.00	\$ 1,288.00	Summarize Mortenson claim, talk to Bill Kubica, email to Kent Rowan
4/4/2017	Chan, Garrett	1.50	\$ 340.00	\$ 510.00	Review GST schedule; meet with Mr. Knox to discuss GST
4/5/2017	Knox, Christopher	4.00	\$ 196.00	\$ 784.00	Met with Mr. Turczyk and hand delivered mail and cheques. Returned call to creditor to discuss deficient proof of claim and requested statements to support figure. Drafted cheque requisitions and prepared cheques for missing hours from wages. Compiled GST spreadsheets and tabs into one document and connected formulas for corrections to figures to complete GST returns.
4/5/2017	Smith,Gordon G	0.80	\$ 560.00	\$ 448.00	Talk to CRA; sign cheques
4/6/2017	Knox, Christopher	3.10	\$ 196.00	\$ 607.60	Met with Mr. Turczyk and hand delivered additional cheques and mail, received call from employee requesting copy of T4. Scanned copy of T4 to system and e-mailed copy of T4 to employee as per their request. Completed compiling GST information, corrections and connecting workbooks. Received backup in support of deficient proof of claim, reviewed and admitted claim and saved backup to system. Drafted and prepared cheque to pay Direct Energy invoice.
4/6/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Sorted mail, set documents aside for pick up.
4/6/2017	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Review voice message from CRA; discussion with Mr. Knox on GST; preliminary review of GST spreadsheet
4/7/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Drafted cheque requisition and prepared cheque for payment to 1615046 AB Ltd for EPCOR reimbursement. Sorted mail, scanned statements to system and set documents aside for pick up. Received information and request from Mr. Turczyk regarding employee record of employment, responded with update on situation and clarification to complete the record of employment for the employee.

4/10/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Contacted the Office of the Superintendent of Bankruptcy to follow up on status of comment letter for proposal, reviewed ATCO claim and disallowance, confirmed payment has been received, admitted unsecured claim in bankruptcy, reviewed wage earner protection breakdown and tracking spreadsheet, drafted cheque requisition and prepared cheque for secured wage earner protection payment and levy.
4/10/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Filed paper documents to Estate file and banking file.
4/10/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review emails from RMRF
4/11/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted and prepared letter for the Manitoba's Companies Office as per e-mail request for Trustee signature.
4/11/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Saved comment letter to system, drafted and prepared letter and documents to send to Court of taxation.
4/11/2017	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Letter from CRA regarding P. Turczyk; call to B. Graham; email to Kyle Kyriakakis
4/12/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Saved letter to system and sent to Reynolds Mirth Richards and Farmer LLP for the Manitoba Companies Office
4/12/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned documents to system, set aside tax documents for completion and set aside documents for pick up.
4/12/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	GST information review and corrections.
4/12/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Completed March 2017 bank reconciliation and attached reports for the bankruptcy and receivership estates.
4/12/2017	Chan, Garrett	2.50	\$ 340.00	\$ 850.00	Review GST schedule and reconcile
4/13/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Reviewed and made corrections to GST spreadsheet and added comments for tracking of changes.
4/13/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Completed March 2017 bank reconciliation and reports for the bankruptcy, proposal and receivership accounts.
4/13/2017	Smith,Gordon G	1.50	\$ 560.00	\$ 840.00	Review revised proof of claim from Mortenson; talk to Kent Rowan
4/17/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved documents to system.
4/17/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Review of GST filing information available and what is outstanding.
4/17/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Checked system for Saskatchewan related invoices and provincial sales tax. Filed 2016 Saskatchewan PST return and saved information to system.
4/17/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Drafted cheque requisitions and prepared cheques for contractor wages and expenses and JOA equipment repair. Sent e-mail to Mr. Turczyk to clarify on expense backup. Broke out GST from expenses.
4/17/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Returned employee call and answered questions regarding status of claim and file.
4/17/2017	Smith,Gordon G	1.10	\$ 560.00	\$ 616.00	Email to K. Rowan; email to Mortenson and their legal counsel
4/17/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Discussion with Mr. Knox regarding Saskatchewan PST
4/18/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system. Set documents aside for pick up.
4/19/2017	Knox, Christopher	0.60	\$ 196.00	\$ 117.60	Sorted mail, scanned and saved statements to system, set documents aside for pick up, sent e-mail to Mr. Turczyk to make arrangements to pick up cheques and documents.
4/19/2017	Smith,Gordon G	1.20	\$ 560.00	\$ 672.00	Talk to Pawel; email to Mortenson; review letter from McCarthy Tetrault; talk to K. Rowan
4/19/2017	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	Review and approve bank reconciliations (3)
4/20/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Filed paper copies of bank reconciliation report for March 2017 for the bankruptcy, proposal and receivership accounts.
4/24/2017	Smith,Gordon G	1.20	\$ 560.00	\$ 672.00	Emails from/to Pawel; review rental operating costs (insurance and property taxes)
4/24/2017	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Phone call with Darryl Gering to provide update
4/24/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Scanned and saved proof of claim to system, reviewed statement history and system payments, sent request to EPCOR for a breakdown per unit as portion of claim may be for numbered company. Reviewed property insurance and tax documents provided by Graham Brothers. Drafted cheque requisition but passed documents onto Trustee to review prior to cheque preparation. Sorted mail, scanned and saved statements, set documents aside for pick up.

4/24/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Created Engagement closeout folder and added Engagement closeout checklist, started form and saved to system to complete for each file.
4/25/2017	Smith,Gordon G	2.20	\$ 560.00	\$ 1,232.00	Talk to Four Points; email from Four Points; email to K. Rowan; email from/to Bill Graham; talk to K Rowan; email to Four Points; email from/to Bill Graham; email to Pawel
4/25/2017	Knox, Christopher	1.80	\$ 196.00	\$ 352.80	Drafted cheque requisition and prepared cheque to pay Trustee fees. Journal entries to correct fee allocations. Drafted and prepared cheque to pay Hudson Energy invoice. Reviewed correspondence from Manitoba finance, discussed with Mr. Chan and forwarded to Mr. Turczyk.
4/25/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system and set documents aside for pick up.
4/26/2017	Smith,Gordon G	1.30	\$ 560.00	\$ 728.00	Talk to K. Rowan regarding Caterpillar; email from/to Pawel; email from/to Eric Sirrs
4/26/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Sorted through Miscellaneous filing folder, scanned documents to system and sorted loose papers. Sorted mail and set documents aside for pick up.
4/27/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Emails with Mr. Smith and Mr. Knox
4/27/2017	Knox, Christopher	3.00	\$ 196.00	\$ 588.00	Responded to e-mails regarding sale agreement and errors, contacted Mr. Turczyk to verify serial numbers to correct agreement, provided ATB with wire transfer information to complete payment. Unable to locate schedule A with errors requiring corrections, redrafted schedule A and saved to system, saved pictures of serial numbers to system. Received correspondence from ATB regarding the seller's acknowledgement, edited document, obtained Trustee signature, scanned and saved to system and provided corrected Schedule A and acknowledgement to ATB. Advised Fourpoints, Mr. Chan and Mr. Smith of completion. Discussed issues with employee record of employment with Mr. Chan and requested further information from Mr. Turczyk to complete the record.
4/27/2017	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Review draft letter from K. Rowan and phone call (Caterpillar); review and sign Seller's Acknowledgement for ATB Financial
4/28/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
5/1/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Scanned and saved legal fee invoice to system, drafted cheque requisition and prepared cheque to pay legal fees to Ogilvie LLP and computer maintenance fees to 3GL Technology Solutions. Calculated wages, broke out GST for expenses, drafted cheque requisition to pay Mr. Turczyk and Mr. Graham wage and expense cheques and prepared cheques, drafted cheque requisition and prepared cheque to pay JOA Equipment invoice.
5/2/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Sorted mail, scanned and saved old invoices to system and added notes for follow up and tracking, set documents aside for pick up. Sent e-mail to Mr. Turczyk to inform that cheques and documents available for pick up, Mr. Turczyk advised he would call when close to pick up documents, but no call received. Received e-mail request to inform that funds have been wired from ATB for the purchase of equipment, checked bank account and confirmed no funds noted on the account, sent request to Versa Bank to inform them of incoming wire transfer and to advise when payment received. Informed all party that funds have not been received yet but the bank will inform once funds have been received.
5/3/2017	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Phone calls with Mr. Turczyk and Mr. Graham
5/3/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Met with Mr. Turczyk and hand delivered mail and cheques. Drafted cheque requisition and prepared cheque to pay Myshak Sales and Rentals invoice. Received confirmation of funds from the sale of equipment to Fourpoints. Entered and deposited funds, saved confirmation to system and notified parties involved that funds have been received.
5/3/2017	Smith,Gordon G	0.60	\$ 560.00	\$ 336.00	Call from/to Badger Daylight Drilling; email to Pawel
5/4/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Completed record of employee for employee, saved copies to system, filed copy in paper file, mailed copy to employee and to Service Canada.
5/4/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Entered and completed deposit, scanned and saved stamped deposit to system and filed paper copies to system.

5/4/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Received statement from Direct Energy with prior balance and late penalty. Reviewed system and confirmed cheque had been issued, called Direct Energy and confirmed current balance. Drafted cheque requisition and prepared cheque to pay Direct Energy invoice.
5/4/2017	Knox, Christopher	0.10	\$ 196.00	\$ 19.60	Contacted the Office of the Superintendent of Bankruptcy to confirm the Trustee license number in their system for this file.
5/5/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Entered and completed April 2017 bank reconciliation for RBC account with reports for Trustee signature.
5/5/2017	Knox, Christopher	0.60	\$ 196.00	\$ 117.60	Returned call to ATB, answered questions and confirmed cheques prepared for numbered company. Scanned and saved completed cheque documents to system and filed paper copies.
5/5/2017	Smith, Gordon G	0.20	\$ 560.00	\$ 112.00	Email to Bill Graham
5/8/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Completed April 2017 bank reconciliations for the Versa Bank accounts and attached reports for Trustee review and signature.
5/9/2017	Chan, Garrett	1.00	\$ 340.00	\$ 340.00	Meeting with Mr. Smith, Mr. Turczyk, and Mr. Graham
5/9/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Walked to Court house to pick up documents, scanned and saved filed documents to the system.
5/9/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	e-filed the taxed final receipts and disbursements for proposal, left message for Court to confirm if opening available for Trustee discharge, drafted notice. Scanned and saved previous e-file notifications to system. Reviewed invoice from the United States, sent a message to Versa Bank to confirm if RBC would be able to provide a certified cheque from this account.
5/9/2017	Smith, Gordon G	1.30	\$ 560.00	\$ 728.00	Preparation for and meeting with Bill Graham and Pawel; talk to Badger Daylight Drilling (update)
5/10/2017	Knox, Christopher	3.50	\$ 196.00	\$ 686.00	Contacted American companies with outstanding invoices, requested information to wire payments directly to the companies, scanned and forwarded copies of invoices to company to assist in locating accounts. Drafted cheque requisition and prepared cheque to pay outstanding import and transport invoice to Percy H. Davis Limited. Received wire instructions from Omni Transerve, drafted letter of direction for Trustee signature. Scanned and saved letter to system and forwarded to bank to complete transfer. Sorted mail, scanned and saved statements to system, set documents aside for pick up. Reviewed acts and discussed with Mr. Chan and Mr. Crocker. Prepared and e-filed Form 11, prepared mailing affidavit, sent to director of company, e-filed with the Office of the Superintendent of Bankruptcy and prepared a letter and two copies to be sent to Court for filing.
5/10/2017	Smith, Gordon G	1.40	\$ 560.00	\$ 784.00	Email to C. Howden; talk to Pawel; email to Roger Grant (Mortenson)
5/12/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted proposal Trustee discharge Order for Court.
5/16/2017	Smith, Gordon G	0.60	\$ 560.00	\$ 336.00	Review letter from Alberta Human Rights Commission
5/17/2017	Smith, Gordon G	0.50	\$ 560.00	\$ 280.00	Prepare and telephone discussion with Mortenson's legal counsel
5/23/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Email to Mr. Knox
5/23/2017	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	Review and approve bank reconciliations
5/23/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared Trustee Discharge Orders for Court for Proposal.
5/23/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Reviewed and sorted mail that accumulated during period of absence. Set documents aside for pick up. Follow up on wire transfer issue and short payment.
5/24/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Email from 3GL
5/24/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Reviewed communication from bank and prepared an additional wire transfer to correct shortage of payment to Omni Transerve. Drafted cheque requisitions and prepared cheques to pay Mr. Turczyk wages and expenses as well as JOA Equipment repairs. Discussed mail forwarding expiration with Mr. Chan.
5/24/2017	Smith, Gordon G	0.90	\$ 560.00	\$ 504.00	Attend Court and obtain proposal discharge order
5/25/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted cheque requisition and prepared cheque to pay Caterpillar Financial Services pursuant to Court Order.

5/25/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Drafted cheque requisition and prepared cheque to pay Receiver's fees and 3GL computer services
5/25/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Scanned and saved wire transfer request to correct payment shortage, sent request to bank and note to Omni Transerve.
5/25/2017	Smith,Gordon G	0.20	\$ 560.00	\$ 112.00	Correspondence from Ogilvie LLP
5/26/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system. Set documents aside for pick up.
5/29/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Saved supporting documents for wire transfer confirmation and corrections, posted payment in system.
5/29/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Reviewed employee wages and expenses, broke out GST from expenses, drafted cheque requisition and prepared cheque. Received confirmation to pay transport invoices, drafted cheque requisition and prepared cheque to pay Cara Dawn Transport.
5/29/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Scanned and saved proposal Trustee discharge to system, e-filed Trustee discharge, drafted request to close bank account.
5/29/2017	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Letter from Mortenson; review train part shipping invoices
5/30/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Returned call to the Canada Revenue Agency and left a message.
5/30/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted cheque requisition and prepared cheque to pay 3GL Technology invoice for computer repairs.
5/30/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Created a Quality Assurance Review master tracking list, compiled estate information for QARs and entered into spreadsheet.
5/30/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Prepared claims register with admitted claims and copy of bank balances for Mr. Smith to prepare for meeting with creditor.
5/30/2017	Smith,Gordon G	1.00	\$ 560.00	\$ 560.00	Go over Mortenson's claim; talk to Kent Rowan
5/31/2017	Chan, Garrett	1.50	\$ 340.00	\$ 510.00	Meeting with Mortenson and counsel; emails regarding insurance
5/31/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Contacted United States company regarding outstanding invoices, unable to accept wire transfer, converted funds with online calculator, drafted cheque requisition and prepared cheque in Canadian Dollars converted from the United States amount of invoice.
5/31/2017	Smith,Gordon G	3.20	\$ 560.00	\$ 1,792.00	Prepare and meet with Mortenson and their legal counsel; go over claim with Dana (so she can review supporting documents)
6/1/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Email from insurance broker
6/1/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Drafted cheque requisition and prepared cheque to pay 3GL Technology Solutions. Confirmed potential to unsecured creditors with Mr. Chan to respond to the Canada Revenue Agency.
6/1/2017	Smith,Gordon G	0.30	\$ 560.00	\$ 168.00	Cancel insurance
6/2/2017	Gaspar, Dana	0.70	\$ 250.00	\$ 175.00	Read correspondence provided by G. Smith in preparation to attend Mortenson office.
6/2/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Emails with Mr. Rowan
6/2/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Contacted the Canada Revenue Agency regarding GST and Tax, confirmed what periods are filed and outstanding and forwarded information onto Mr. Chan. Returned call to the Canada Revenue Agency and answered question regarding file status and dividends. Discussed invoice due to account from the United States with Mr. Graham, advised of the status of the account and noted plan if there are any issues going forward.
6/2/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Compiled information to complete year end banking reports.
6/2/2017	Smith,Gordon G	1.20	\$ 560.00	\$ 672.00	Review settlement agreement with Mortenson; talk to K. Rowan; email to K. Rowan
6/5/2017	Knox, Christopher	2.00	\$ 196.00	\$ 392.00	Sorted mail, scanned and saved statements to system. Drafted cheque requisitions and prepared cheques to pay Direct Energy and Ogilvie invoices. Entered May Pre and Post GST and June GST returns. Sent fax request to CRA to amend errors in May Pre and Post returns.
6/6/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review voice message from Contrac; phone call to Contrac and leave voice message
6/6/2017	Knox, Christopher	2.00	\$ 196.00	\$ 392.00	Reviewed, compiled information and entered monthly GST returns for August 2016 to May 2017. Sent request to amend and make corrections to the Canada Revenue Agency. Saved filed returns to system.
6/7/2017	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and sign trust cheques
6/7/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system, set documents aside for pick up.

6/8/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Completed May 2017 bank reconciliation and attached reports for the three accounts.
6/13/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Phone call with Mr. Turczyk; email from creditor
6/13/2017	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Review email from Mr. Graham regarding locomotives and respond; email to creditor
6/14/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Returned call to Service Canada, reviewed employee records and records from other employees for comparison and discussed with Service Canada correction to employee record of employment.
6/15/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Email to Mr. Rowan
6/15/2017	Knox, Christopher	2.50	\$ 196.00	\$ 490.00	Sorted mail, scanned and saved statements to system, set documents aside for pick up, drafted cheque requisition and prepared cheque for wages and expenses. Returned call to creditor and discussed status of file. E-mailed Mr. Turczyk to discuss mail and cheque. Reviewed employee record of employment information and left message for service Canada to confirm and resolve their issue regarding the record.
6/16/2017	Knox, Christopher	0.70	\$ 196.00	\$ 137.20	Reviewed correspondence regarding proof of claim from EPCOR, searched for response, sent second request to EPCOR for breakdown.
6/19/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Emails with Mr. Rowan and Ms. Howden
6/19/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Prepared engagement checklist documents, completed and entered information where able, prepped checklists to be completed at a later date.
6/19/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Sorted mail, scanned and saved statements to system, set documents aside for pick up.
6/21/2017	Knox, Christopher	2.30	\$ 196.00	\$ 450.80	Scanned and saved Demand for information from Gov of Newfoundland Support Enforcement re past employee to system, responded with attachments and sent in mail. Scanned and saved Request for Payroll info from service Canada regarding a previous employee. Scanned and saved request to system and mailed response back to Service Canada. Scanned and saved proof of claim to system, reviewed, entered and admitted claim from the Canada Revenue Agency. Received statement from Hudson Energy, contacted Hudson to confirm balance to date, drafted cheque requisition and prepared cheque to pay statement with late fees. Contacted Service Canada regarding record of employment and assistance with correcting the record. Contacted ADP to obtain missing information to complete pay periods on report.
6/22/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Filed paper copy of April 2017 bank reconciliation reports for all three accounts.
6/22/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system, set documents aside for pick up.
6/23/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Received message from Service Canada, reviewed information on record of employment, left message to discuss additional changes Service Canada is requesting.
6/26/2017	Crocker, Darren	0.80	\$ 560.00	\$ 448.00	Review and approve bank reconciliations; review numerous cheque requisitions and sign cheques
6/26/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Reviewed expenses and hours, broke out GST, drafted cheque requisition and prepared cheque to pay wages and expenses of Mr. Turczyk.
6/27/2017	Gaspar, Dana	1.00	\$ 250.00	\$ 250.00	Brief discussion with Garrett re Mortenson claim, prepare for meeting.
6/27/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Received message from Service Canada regarding amended record of employment, completed amended document, scanned and saved to system, e-mailed to Service Canada Agent, mailed employee copy to employee, mailed original copy for Service Canada to noted office and filed copy to system.
6/28/2017	Gaspar, Dana	14.00	\$ 250.00	\$ 3,500.00	Travel to and from Winnipeg, MB to meet with Mr. Chris Norcross of Mortenson to review supporting documents to the Mortenson claim.
6/29/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Scanned and saved legal invoice to system, drafted cheque requisition and prepare cheque to pay legal invoice.
6/30/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
6/30/2017	Knox, Christopher	0.80	\$ 196.00	\$ 156.80	Reviewed proof of claim and backup received from Epcor. Broke down transactions per month per location. Contacted Mr. Turczyk to confirm Graham Brothers office location as two locations have been combined in the proof of claim and the other locations portion will need to be disallowed.

7/4/2017	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Review email from Ms. Gaspar; email with Ms. Howden
7/4/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Review of correspondence and e-mails from Graham Brothers and lawyer regarding rental unit and Epcor accounts to sort of the proof of claim.
7/5/2017	Chan, Garrett	0.50	\$ 340.00	\$ 170.00	Discussion with Ms. Gaspar regarding Mortenson claim; draft email to Mortenson
7/5/2017	Knox, Christopher	1.70	\$ 196.00	\$ 333.20	Requested additional confirmation from Graham Brothers regarding lease agreement and utilities before responding to Epcor. Drafted cheque requisition and prepared cheque to pay 3GL technology for computer maintenance. Scanned and saved letter and invoice from Vintage Locomotive, forwarded to Mr. Chan to discuss amount owing and backdated invoice.
7/5/2017	Gaspar, Dana	0.50	\$ 250.00	\$ 125.00	Review Mr. Norcross' affidavit in support of Mortenson Proof of Claim.
7/6/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
7/6/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Review email from Vintage Locomotive Society; email to Mr. Graham
7/6/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Saved response from company on Epcor claim to system, admitted claim.
7/7/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Filed documents to banking folder.
7/10/2017	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Phone calls with Mr. Turczyk and Mr. Rowan
7/10/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Updated and prepared engagement checklists for bankruptcy, proposal and receivership for Trustee and file manager review and signatures. Returned call to CRA to discuss GST returns and amendments.
7/10/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted cheque requisition and prepared cheque to pay wages for Mr. Turczyk.
7/11/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Discussion with Mr. Knox regarding pay for Mr. Turczyk
7/11/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Compiled breakdown and calculation to backup three cheques for wages with the time periods, hours and hours missed on previous cheque. Obtained signatures for cheques, scanned and saved to system, compiled saved mail, met with Mr. Turczyk and hand delivered mail and cheques.
7/11/2017	Knox, Christopher	2.60	\$ 196.00	\$ 509.60	Reviewed of CRA GST examination request and began to compile extensive information requested.
7/12/2017	Knox, Christopher	7.80	\$ 196.00	\$ 1,528.80	Review of each transaction by month, searching system and paper files for documents to support each transaction to respond to the Canada Revenue Agency's extension GST Examination request for information.
7/13/2017	Knox, Christopher	6.90	\$ 196.00	\$ 1,352.40	Compiling information for the extension GST examination request to respond.
7/14/2017	Chan, Garrett	0.20	\$ 340.00	\$ 68.00	Emails with Mr. Turczyk regarding locomotives
7/14/2017	Knox, Christopher	8.00	\$ 196.00	\$ 1,568.00	Completed compiling and separating documents for responding to GST examination requests. Scanned and saved responses to system and attempted to fax to CRA. Line busy and failed attempts causing countless retries. Saving confirmations as they are completed and resending failed attempts. 19 faxes and 624 pages of backup.
7/18/2017	Knox, Christopher	2.50	\$ 196.00	\$ 490.00	Continued to resend faxes to the CRA to provide all information for GST examination until faxes completed successfully. Drafted cheque requisitions and prepared cheques to pay X Construction and 1615046 AB Ltd for Epcor and Telus invoices.
7/19/2017	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	Review and sign trust cheques; email to Mr. Chan
7/21/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Completed June 2017 bank reconciliation and attached reports for the three accounts for review and signature.
7/25/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Filed paper documents in folders.
7/26/2017	Knox, Christopher	1.20	\$ 196.00	\$ 235.20	Searched system and CRM for pricing tool, updated engagement documents for Trustee review and signature for Bankruptcy, Proposal and Receivership estates.
7/27/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted cheque requisition and prepared cheque to pay wages and expenses for Mr. Pawel Turczyk for the period of July 9 to 22, 2017.
8/1/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Compiled information and filed outstanding GST returns.
8/2/2017	Chan, Garrett	0.40	\$ 340.00	\$ 136.00	Phone call with president of Vintage Locomotive Society; phone call with Mr. Turczyk
8/2/2017	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and respond to emails from Mr. Chan
8/2/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted cheque requisition and prepared cheque to pay Ogilvie LLP legal fee invoice.

8/2/2017	Knox, Christopher	2.00	\$ 196.00	\$ 392.00	Filled out PST/HST form through the province of Manitoba, forwarded to Mr. Graham for review and completion and any information to assist with obtaining account to submit returns and remit payments. Received response from the CRA regarding GST examination and missing information. Reviewed request, compiled information and responded.
8/3/2017	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Respond to voice message from WCB; phone call with Mr. Logan
8/4/2017	Chan, Garrett	0.30	\$ 340.00	\$ 102.00	Emails with Mr. Turczyk; follow up on Mortenson settlement
8/4/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Scanned and saved statements to system.
8/4/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Drafted cheque requisition and prepared cheque to pay 3GL computer service fee for the month of August 2017
8/7/2017	Crocker, Darren	0.60	\$ 560.00	\$ 336.00	Review and sign numerous trust cheques; review and sign off on accounting documents; review and sign Application for Retail Sales Tax account
8/9/2017	Knox, Christopher	0.60	\$ 196.00	\$ 117.60	Forwarded Mr Turczyk hours to Mr. Chan for review. Drafted cheque requisition and prepared cheque to pay Mr. Turczyk wages.
8/10/2017	Knox, Christopher	0.30	\$ 196.00	\$ 58.80	Left message for Manitoba finance office to continue discussions regarding opening PST account.
8/11/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Review of information and preparation for creating information sale packages on the locomotives.
8/14/2017	Knox, Christopher	1.50	\$ 196.00	\$ 294.00	Completed changes and drafted Sales Info package with attachments on Locomotives with Confidentiality Agreement and Asset Purchase Agreement for Mr. Chan to review before distribution.
8/15/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Discussed with Manitoba finance creating the PST account and completing the filing and payment. Also discussed potential for prior debt owing.
8/17/2017	Chan, Garrett	0.50	\$ 340.00	\$ 170.00	Review locomotive sales documents
8/17/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Follow up e-mails between Mr. Chan and both Mr. Graham's regarding Manitoba PST.
8/18/2017	Knox, Christopher	1.00	\$ 196.00	\$ 196.00	Made correction to locomotives packages and prepared documents.
8/21/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Sorted mail, scanned and saved statements to system.
8/21/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Prepared cheque for Pawel Turczyk wages.
8/21/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Entered and completed deposit, scanned and saved stamped deposit slips to system, filed paper copies.
8/22/2017	Chan, Garrett	0.10	\$ 340.00	\$ 34.00	Phone call with creditor
8/22/2017	Knox, Christopher	4.00	\$ 196.00	\$ 784.00	Review of GST examination results, compiled results into a spreadsheet for tracking, noted tax credits denied due to lack of information to follow up on, contacted CRA and discussed missing periods in examination and confirmed no adjustments required for those months, also confirmed to ignore assessment received until examination processing is completed. Compiled additional information and sent response. Discussions with Mr. Turczyk and Manitoba finance regarding potential PST owing in 2015.
8/23/2017	Chan, Garrett	1.00	\$ 340.00	\$ 340.00	Review and revise locomotive sale documents; email to Mr. Rowan
8/24/2017	Knox, Christopher	0.40	\$ 196.00	\$ 78.40	Entered and completed July 2017 bank reconciliation and attached reports for Trustee review and signature for both accounts.
8/25/2017	Knox, Christopher	0.50	\$ 196.00	\$ 98.00	Updated document and confirmed table of contents matches after changes for packages regarding the locomotive sale. Scanned and saved previous versions for records.
8/25/2017	Knox, Christopher	0.20	\$ 196.00	\$ 39.20	Filed May and June 2017 bank reconciliation reports into paper record folders for both accounts.
8/30/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Call and leave voice message with Mr. Norcross
8/30/2017	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	Review time dockets; discussion with Ms. Flynn regarding same
8/30/2017	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Drafted cheque requisition form, prepared cheque to pay Receiver's fees.
8/31/2017	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Email to Mr. Norcross
9/1/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Phone call with Mr. Rowan
9/5/2017	Chan, Garrett	0.30	\$ 350.00	\$ 105.00	Emails with Mr. Rowan; phone call with Mr. Turczyk
9/5/2017	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	Review and sign trust cheque; review and approve bank reconciliations



9/5/2017	Knox, Christopher	4.00	\$ 195.00	\$ 780.00	Compiled information to response to Manitoba Finance to file PST returns and remit payment. Created tracking spreadsheet and recorded all invoices related to the Mortenson project in Manitoba with breakdown of GST and PST. Requested potentially missing information from Mr. Turczyk to complete response and provide information to Manitoba Finance.
9/6/2017	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Emails with Mr. Turczyk; discussion with Mr. Knox
9/6/2017	Knox, Christopher	1.50	\$ 195.00	\$ 292.50	Made corrections to report, created a sales tracking spreadsheet and searched online for additional contact sources for potential buyers.
9/6/2017	Knox, Christopher	0.80	\$ 195.00	\$ 156.00	Drafted cheque requisition and prepared cheque to pay wages and expenses to Mr. Turczyk and 3GL Technology computer services.
9/7/2017	Knox, Christopher	1.50	\$ 195.00	\$ 292.50	Research for North American locomotive societies, museums and potential buyers, updated tracking spreadsheet with potential buyer information and requested contact information from different companies and websites. Provided spreadsheet to Mr. Chan for review and comment.
9/8/2017	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and sign trust cheques
9/8/2017	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Email to Hubert Sibre
9/8/2017	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Received responses from websites regarding locomotives, updated spreadsheet and provided information to Mr. Chan for review if suitable for potential buyer.
9/11/2017	Crocker, Darren	1.00	\$ 560.00	\$ 560.00	Review draft Sales and Information Package, draft Confidentiality Agreement and draft Agreement of Purchase and Sale and comment on same; email to Mr. Chan
9/11/2017	Knox, Christopher	3.00	\$ 195.00	\$ 585.00	Further investigation into PST calculations and entries on general ledger reports. Reviewing banking for multiple accounts to try and match transactions, sent request to Mr. Turczyk for final check of invoices to ensure nothing was missing and sent information to Mr. Chan to review.
9/12/2017	Chan, Garrett	0.30	\$ 350.00	\$ 105.00	Email to creditor; review email from Mr. Turczyk and respond
9/12/2017	Knox, Christopher	0.20	\$ 195.00	\$ 39.00	Received confirmation from Mr. Turczyk that general ledger report has a double entry, forwarded confirmation to Mr. Chan.
9/13/2017	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Revise SIP; email to Mr. Taylor for review
9/14/2017	Knox, Christopher	1.00	\$ 195.00	\$ 195.00	Scanned and forwarded PST invoices with a copy of the spreadsheet tracker to Manitoba Finance for PST filings. Saved response to system, drafted cheque requisition and prepared cheque to pay outstanding PST.
9/15/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
9/18/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Emails with Mr. Turczyk
9/18/2017	Taylor, Robert	1.00	\$ 560.00	\$ 560.00	Emails with Mr. Chan
9/19/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Emails with Mr. Taylor
9/20/2017	Chan, Garrett	1.30	\$ 350.00	\$ 455.00	Revisions to SIP; email to Mr. Knox; meeting with Mr. Turczyk to discuss APE claim
9/20/2017	Knox, Christopher	0.50	\$ 195.00	\$ 97.50	Reviewed and made final changes, attached appendixes and created a final document folder and copy, sent final sales package with contact list to Mr. Chan for final review.
9/21/2017	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Final review of locomotive SIP
9/22/2017	Chan, Garrett	2.10	\$ 350.00	\$ 735.00	Draft update memo to creditor
9/22/2017	Knox, Christopher	0.80	\$ 195.00	\$ 156.00	Drafted cheque requisition and prepared cheque to pay Mr. Turczyk wages. Responded to creditor questions regarding status of file and distributions to unsecured creditors. Discussed with Mr. Chan and forwarded for further assistance.
9/25/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
9/25/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Phone call with Mr. Rowan
9/26/2017	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Discussed confidentiality agreement with interested party for locomotives, confirmed with Mr. Chan that agreement was good to send out, saved document as protected document and sent to interested party.
9/27/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Email from Mr. Knox regarding confidentiality agreement
9/28/2017	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Scanned and saved confidentiality agreement to system and forwarded to Mr. Turczyk to arrange viewing.

10/2/2017	Knox, Christopher	1.50	\$ 195.00	\$ 292.50	Prepared and sent copy of claims register to CRA as per their request and responded with amount in estate and status of file and the status of dividends to unsecured creditors as unknown as this time. Spoke to Mr. Turczyk and interested party for locomotives, discussed viewing arrangements and error on sales package. Correct error and resent package to all potentially interested parties and updated tracking spreadsheet.
10/2/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Emails with 3GL
10/4/2017	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Received response regarding locomotives from Toronto Historical Railway Association advising they are not interested. Updated tracking spreadsheet and saved response to system.
10/4/2017	Gaspar, Dana	0.50	\$ 250.00	\$ 125.00	Prepare August 2017 bank reconciliation (x2).
10/6/2017	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Emails with 3GL
10/10/2017	Knox, Christopher	0.50	\$ 195.00	\$ 97.50	Discussions with Mr. Chan and Mr. Turczyk regarding locomotive sale process.
10/10/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Discussion with Mr. Knox on locomotives
10/11/2017	Knox, Christopher	1.00	\$ 195.00	\$ 195.00	Sent confidentiality agreement to potential purchaser for locomotives. Filed outstanding GST returns for August and September 2017. Drafted cheque requisition and prepared cheque to pay Mr. Turczyk wages.
10/11/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Email to Mr. Turczyk
10/12/2017	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Sent notice to all parties of upcoming viewing dates and times and request for confidentiality agreements to be provided prior to dates in order to be part of viewings and get full details.
10/15/2017	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and approve bank reconciliations
10/16/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Emails with Mr. Turczyk
10/18/2017	Knox, Christopher	0.80	\$ 195.00	\$ 156.00	Reviewed wages and expenses for Mr. Turczyk, requested additional backup, broke out GST, drafted cheque requisition and prepared cheque.
10/18/2017	Gaspar, Dana	0.60	\$ 250.00	\$ 150.00	Process interest allocation in Ascend and prepare September bank reconciliation (x2).
10/18/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Phone call with Badger Daylighting
10/19/2017	Knox, Christopher	1.50	\$ 195.00	\$ 292.50	Reviewed CRA GST exam results and provided information and comments to Mr. Chan for review. Scanned and saved notice of assessments and notice of reassessments received and forwarded to Mr. Chan as well. Provided information to Ms. Gaspar and discussed double entry on general ledger and how to correct.
10/19/2017	Gaspar, Dana	0.50	\$ 250.00	\$ 125.00	Discuss outstanding matters with Mr. Knox and review correspondence provided.
10/24/2017	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and approve bank reconciliations
10/26/2017	Knox, Christopher	0.80	\$ 195.00	\$ 156.00	Received request for confidentiality agreement for locomotives, provided agreement to party, returned call to Ritchie Brothers, Ritchie Brothers were looking to assist with the sale of the locomotives if offers do not materialize.
10/27/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign Confidentiality Agreement
10/27/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Discussion with Mr. Knox
10/27/2017	Knox, Christopher	2.00	\$ 195.00	\$ 390.00	Received confidentiality agreement, obtained Trustee signature and saved to system. Finalized Asset Purchase Agreement and sent to potential buyers. Requested confirmation of information from Mr. T.W. Graham and Mr. P. Graham to be able to respond to potential buyers.
10/30/2017	Knox, Christopher	1.50	\$ 195.00	\$ 292.50	Reviewed wages and expenses, broke out GST and PST from receipts, drafted cheque requisition and prepared cheque to pay wages and expenses for Mr. Turczyk. Reviewing GST notice of assessments and reassessments, compiled into spreadsheet and referenced the Bankruptcy and Insolvency Act. Sent fax to the CRA to confirm breakdown of figure appearing as Pre-GST owing.
10/31/2017	Knox, Christopher	0.20	\$ 195.00	\$ 39.00	Responded to Mr. Graham regarding offer and deadline on locomotives.
11/1/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
11/1/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Emails with Mr. Knox regarding locomotive sale
11/1/2017	Knox, Christopher	1.00	\$ 195.00	\$ 195.00	Spoke to CRA agent, reviewed notice of assessments and notice of re-assessments for breakdown of balances owing, made notes and saved to system. Discussions regarding locomotive sales with Mr. Turczyk and Mr. Chan.
11/2/2017	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	Review offer to purchase; review email from Mr. Knox; review email from Mr. Chan

11/2/2017	Knox, Christopher	0.80	\$ 195.00	\$ 156.00	Saved offer documents from Mr. Bill Graham to system and forwarded on to Mr. Crocker and Mr. Chan for review. Sent follow up to Alberta Prairie Steam to confirm estimated time required to complete offer.
11/3/2017	Knox, Christopher	1.50	\$ 195.00	\$ 292.50	Sorted mail, scanned and saved statements to system. Reviewed request for payroll records from Service Canada, reviewed employee payroll records, completed request and returned to Service Canada.
11/6/2017	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Phone call with Mr. Turczyk; discussion with Mr. Knox
11/6/2017	Knox, Christopher	0.50	\$ 195.00	\$ 97.50	Follow up on potential offer on second locomotive from Mr. Graham, discussed status of offers with Mr. Chan.
11/7/2017	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Sent additional notice to all potential buyers for the locomotives of the extension of time to submit offers.
11/9/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
11/13/2017	Crocker, Darren	0.60	\$ 560.00	\$ 336.00	Review additional offer to purchase and email from Mr. Knox; email to Mr. Chan
11/14/2017	Gaspar, Dana	0.50	\$ 250.00	\$ 125.00	Prepare bank reconciliation (x2).
11/14/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Email to creditor
11/14/2017	Knox, Christopher	0.50	\$ 195.00	\$ 97.50	Spoke to potential buyer regarding offer, left a message for the accountant to discuss wire payment, sent account transfer information to potential buyer to complete wire transfer of deposit.
11/15/2017	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review offer from potential purchaser of locomotives
11/16/2017	Knox, Christopher	0.50	\$ 195.00	\$ 97.50	Responded to potential buyer of locomotives. Entered and deposited wire transfer of deposit funds. Saved documents to system.
11/17/2017	Knox, Christopher	0.10	\$ 195.00	\$ 19.50	Entered interest deposit for the month of October 2017
11/20/2017	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Respond to email from creditor
11/21/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Review voicemail from Mr. Rowan and email re locomotives
11/21/2017	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review email from Mr. Chan; telephone call to Mr. Rowan regarding offers on locomotives
11/24/2017	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review emails from Mr. Knox and Mr. Chan; discussion with Mr. Chan
11/24/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Email to Mr. Knox
11/27/2017	Chan, Garrett	0.70	\$ 350.00	\$ 245.00	review sales process; draft memo
11/27/2017	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Updated tracking spreadsheet and forwarded to Mr. Chan for review as requested to provided to Mr. Crocker.
11/29/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Respond to email from creditor
11/30/2017	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Phone call with Mr. Graham
12/1/2017	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Drafted cheque requisition and prepared cheque to pay Ogilvie legal fees.
12/4/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Phone call with Contrac
12/4/2017	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Compiled information and filed GST return for the period of October and November 2017
12/6/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
12/7/2017	Crocker, Darren	0.50	\$ 560.00	\$ 280.00	Review memo to file and spreadsheet prepared by Mr. Chan regarding offers; email to Mr. Chan; review further email from Mr. Chan to successful purchaser
12/7/2017	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and approve bank reconciliations
12/7/2017	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Review email from Mr. Crocker; email to successful offeror
12/11/2017	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review updated purchase agreement; email to Mr. Chan
12/11/2017	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Email to Mr. Goch
12/11/2017	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Prepared proposal documents for engagement closeout meeting and recorded discussion on summary form
12/11/2017	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Document review and records management
12/12/2017	Chan, Garrett	0.70	\$ 350.00	\$ 245.00	Review signed asset purchase agreement; review CRA assessments and GST examinations; email to Mr. Knox; review GST spreadsheet
12/12/2017	Knox, Christopher	1.00	\$ 195.00	\$ 195.00	Compiled GST return information with notice of assessments, notice of re-assessments and GST examination results and updated GST tracking spreadsheet
12/13/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign final version of Asset Purchase Agreement
12/14/2017	Chan, Garrett	0.30	\$ 350.00	\$ 105.00	Scan asset purchase agreement and send to Vintage Locomotive Society; phone call with creditor

12/14/2017	Knox, Christopher	0.60	\$ 195.00	\$ 117.00	Responded to lawyer for Stony Valley, answered questions and provided documents, updated system and provided same information to Stony Valley requesting current mailing address to update system
12/14/2017	Knox, Christopher	2.50	\$ 195.00	\$ 487.50	Compiled information to record GST filing periods, entries, adjustments, examinations, assessments and comments for all periods
12/15/2017	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare November bank reconciliation (x2).
12/18/2017	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review email from Mr. Rowan
12/19/2017	Knox, Christopher	2.00	\$ 195.00	\$ 390.00	Compiled information into updated spreadsheet for Examination and GST filing summary update, forwarded information to Mr. Chan for review and comment
12/20/2017	Knox, Christopher	3.50	\$ 195.00	\$ 682.50	
12/21/2017	Knox, Christopher	2.00	\$ 195.00	\$ 390.00	Completed compiling GST return, adjustments, examination and assessment information to spreadsheet and provided to Mr. Chan for review and comment. Returned call to creditor and answered questions regarding status of file and sale of assets
1/2/2018	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
1/8/2018	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Records review and management
1/9/2018	Knox, Christopher	0.20	\$ 195.00	\$ 39.00	Entered and deposited interest for December 2017 for both accounts
1/10/2018	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
1/11/2018	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Phone call with Mr. Crosley; email to Mr. Graham and Mr. Crosley
1/11/2018	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Records review and management
1/15/2018	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Document review and management
1/16/2018	Gaspar, Dana	2.50	\$ 250.00	\$ 625.00	Discuss outstanding matters with Mr. Knox and Mr. Chan, review memo prepared by Mr. Chan, draft Receiver's 10th report, specifically re approval of sale of locomotives.
1/19/2018	Chan, Garrett	1.50	\$ 350.00	\$ 525.00	Work on 10th report
1/22/2018	Crocker, Darren	0.40	\$ 560.00	\$ 224.00	Meeting with Mr. Chan to discuss status of application to court and report contents
1/22/2018	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Emails with locomotive purchaser; phone call to Mr. Rowan; emails with Mr. Turczyk
1/23/2018	Chan, Garrett	1.50	\$ 350.00	\$ 525.00	Work on tenth report
1/23/2018	Knox, Christopher	1.50	\$ 195.00	\$ 292.50	Review of Tenth Report, compilation of information, drafted Interim statement of receipts and disbursements and memos to file to complete report
1/23/2018	Crocker, Darren	1.00	\$ 560.00	\$ 560.00	Review and revise draft Tenth Report; email to Mr. Chan and Mr. Knox
1/24/2018	Knox, Christopher	2.00	\$ 195.00	\$ 390.00	Updated and made corrections to tenth report and saved appendix's to the system for review
1/25/2018	Knox, Christopher	0.50	\$ 195.00	\$ 97.50	Review of proof of claim from creditor, requested additional backup and amended claim.
1/25/2018	Gaspar, Dana	0.60	\$ 250.00	\$ 150.00	Prepare December 2017 bank reconciliation (x2).
1/26/2018	Knox, Christopher	3.00	\$ 195.00	\$ 585.00	Claims review
1/26/2018	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and approve bank reconciliations
1/29/2018	Knox, Christopher	1.00	\$ 195.00	\$ 195.00	Review and corrections to reports and appendix's
1/29/2018	Chan, Garrett	2.50	\$ 350.00	\$ 875.00	Work on 10th report
1/29/2018	Gaspar, Dana	1.50	\$ 250.00	\$ 375.00	Submit natural gas assignment to Trans Canada, emails to/from M. Gracey re payables for week ending eb 2, 2018, review invoices and update payables schedule.
1/30/2018	Knox, Christopher	2.50	\$ 195.00	\$ 487.50	Review of report comments, made corrections, updated appendix's and investigated figures and left comments
1/30/2018	Chan, Garrett	0.40	\$ 350.00	\$ 140.00	Email to legal counsel; emails with Mr. Knox; email to format 10th report
1/30/2018	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review further draft of report and email comments to Mr. Chan and Mr. Knox
1/30/2018	Gaspar, Dana	0.50	\$ 250.00	\$ 125.00	Address creditor inquiry re status of engagement and confirmation of sale.
1/31/2018	Chan, Garrett	1.50	\$ 350.00	\$ 525.00	Finalize draft of 10th report; email for QAR
2/1/2018	Knox, Christopher	1.50	\$ 195.00	\$ 292.50	Pulled information for the 2017 year and prepared 2017 T4A Slips for Mr. Graham and Mr. Turczyk wages
2/1/2018	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Review T4s
2/2/2018	Knox, Christopher	1.00	\$ 195.00	\$ 195.00	Entered and deposited interest deposits for January and February 2018 for both accounts
2/5/2018	Chan, Garrett	2.00	\$ 350.00	\$ 700.00	QAR matters; email to counsel
2/5/2018	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	Review QAR and comments provided by Mr. Taylor; discussion with Mr. Chan; review and sign final version of Tenth Report to Court
2/6/2018	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Document review and records management.
2/6/2018	Chan, Garrett	1.00	\$ 350.00	\$ 350.00	Letter to Ogilvie; review and revise Mortenson settlement; email to Mr. Crocker
2/7/2018	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Document review and records management

2/7/2018	Crocker, Darren	0.20	\$ 560.00	\$	112.00	Review and sign settlement agreement with Mortenson
2/7/2018	Chan, Garrett	0.20	\$ 350.00	\$	70.00	Emails with Mr. Rowan; phone call with Mr. Rowan
2/15/2018	Gaspar, Dana	0.60	\$ 250.00	\$	150.00	Prepare January bank reconciliation (x2).
2/16/2018	Knox, Christopher	1.00	\$ 195.00	\$	195.00	Reviewed and entered claim from CRA regarding GST owing, saved claim to system.
2/16/2018	Crocker, Darren	0.10	\$ 560.00	\$	56.00	Review and approve bank reconciliation
2/19/2018	Chan, Garrett	0.20	\$ 350.00	\$	70.00	Email to counsel
2/20/2018	Knox, Christopher	1.00	\$ 195.00	\$	195.00	Saved tenth report of Receiver to system and uploaded to insolvency webpage
2/20/2018	Chan, Garrett	0.20	\$ 350.00	\$	70.00	Emails with legal counsel
2/26/2018	Chan, Garrett	0.20	\$ 350.00	\$	70.00	Phone call with Mr. Graham
2/27/2018	Knox, Christopher	0.50	\$ 195.00	\$	97.50	Compiled time and info and sent to billing to complete draft
3/1/2018	Knox, Christopher	0.80	\$ 195.00	\$	156.00	Compiled information and filed outstanding GST returns
3/2/2018	Chan, Garrett	0.10	\$ 350.00	\$	35.00	Email to Ms. Poburan
3/5/2018	Knox, Christopher	1.00	\$ 195.00	\$	195.00	Drafted cheque requisition and prepared cheque to pay Ogilvie legal fees. Created draft invoice and time docket, sent to Trustee for review
3/5/2018	Chan, Garrett	0.10	\$ 350.00	\$	35.00	Review Court Order and email to locomotive purchaser
3/5/2018	Crocker, Darren	0.50	\$ 560.00	\$	280.00	Review email and filed copy of Order received from Mr. Rowan; review draft invoice and time dockets
3/6/2018	Knox, Christopher	0.40	\$ 195.00	\$	78.00	Saved documents to network and uploaded to insolvency webpage
3/6/2018	Chan, Garrett	0.30	\$ 350.00	\$	105.00	Email with locomotive purchaser's lawyer; email with creditor
3/7/2018	Chan, Garrett	0.10	\$ 350.00	\$	35.00	Email to locomotive purchaser
3/7/2018	Crocker, Darren	0.10	\$ 560.00	\$	56.00	Review and sign trust cheque
3/8/2018	Knox, Christopher	0.80	\$ 195.00	\$	156.00	Received request from contract worker requesting T4A. Copy had previously been sent but nothing received by contractor. Sent copy via e-mail and resent T4A to both contract employees and CRA. Provided banking info to complete locomotive payment
3/8/2018	Chan, Garrett	0.10	\$ 350.00	\$	35.00	Email to Mr. Knox
3/9/2018	Knox, Christopher	0.40	\$ 195.00	\$	78.00	Document review and records management
3/13/2018	Knox, Christopher	1.50	\$ 195.00	\$	292.50	Entered and completed deposit, drafted transfer request for Trustee signature. Drafted cheque requisition and prepared cheque to pay Receiver's fees.
3/13/2018	Chan, Garrett	0.10	\$ 350.00	\$	35.00	Email to Mr. Knox re: locomotive payment
3/13/2018	Gaspar, Dana	0.60	\$ 250.00	\$	150.00	Estate banking, prepare February 2017 bank reconciliation (x2).
3/14/2018	Chan, Garrett	0.10	\$ 350.00	\$	35.00	Email to Mr. Knox to monitor payment
3/15/2018	Chan, Garrett	0.30	\$ 350.00	\$	105.00	Respond to email from creditor
3/16/2018	Crocker, Darren	0.20	\$ 560.00	\$	112.00	Review and sign correspondence to VersaBank; review and sign trust cheque
3/17/2018	Chan, Garrett	0.40	\$ 350.00	\$	140.00	Email to locomotive purchaser; draft structure of Mortenson report
3/19/2018	Chan, Garrett	0.10	\$ 350.00	\$	35.00	Respond to email from creditor
3/19/2018	Crocker, Darren	0.10	\$ 560.00	\$	56.00	Review and sign trust cheque
3/26/2018	Chan, Garrett	0.40	\$ 350.00	\$	140.00	Execution of receiver certificate; phone call with Mr. Graham and Mr. Turczyk; email to VLS
3/26/2018	Crocker, Darren	0.40	\$ 560.00	\$	224.00	Review email from Mr. Chan; review and sign Receiver's Certificate; discussion with Mr. Chan and Mr. Knox regarding final report on receivership
3/27/2018	Knox, Christopher	0.50	\$ 195.00	\$	97.50	Received transfer confirmation, saved to system, completed transfer and deposit of funds.
3/29/2018	Crocker, Darren	0.20	\$ 560.00	\$	112.00	Review and approve bank reconciliations
3/29/2018	Chan, Garrett	0.20	\$ 350.00	\$	70.00	Phone call with Mr. Graham
4/2/2018	Knox, Christopher	1.00	\$ 195.00	\$	195.00	Drafted cheque requisition and prepared cheque to pay legal fees, saved legal invoice to system. Claims review.
4/3/2018	Chan, Garrett	0.20	\$ 350.00	\$	70.00	Phone call with Contrac
4/3/2018	Knox, Christopher	4.00	\$ 195.00	\$	780.00	Claims review
4/4/2018	Knox, Christopher	0.80	\$ 195.00	\$	156.00	Compiled information and completed outstanding GST return. Drafted cheque requisition and prepared cheque to pay GST owing.
4/4/2018	Crocker, Darren	0.10	\$ 560.00	\$	56.00	Review and sign trust cheque
4/5/2018	Knox, Christopher	0.40	\$ 195.00	\$	78.00	Entered and completed interest deposit for March and April 2018 for both accounts
4/5/2018	Chan, Garrett	0.10	\$ 350.00	\$	35.00	Email to former employee
4/6/2018	Knox, Christopher	3.00	\$ 195.00	\$	585.00	Claims review
4/6/2018	Chan, Garrett	0.10	\$ 350.00	\$	35.00	Work on Mortenson report
4/9/2018	Knox, Christopher	4.00	\$ 195.00	\$	780.00	Claims review, scanned missing claims from system to system, completed comments and forwarded to Mr. Chan for review and comment.
4/9/2018	Chan, Garrett	2.80	\$ 350.00	\$	980.00	Work on report
4/10/2018	Knox, Christopher	3.00	\$ 195.00	\$	585.00	Claims review and review with Mr. Chan
4/10/2018	Chan, Garrett	0.50	\$ 350.00	\$	175.00	Review claims and direct Mr. Knox

4/11/2018	Knox, Christopher	5.00	\$ 195.00	\$ 975.00	Claims review, reached out to creditors for additional support and clarification of claims.
4/11/2018	Chan, Garrett	0.50	\$ 350.00	\$ 175.00	Work on Mortenson report
4/12/2018	Knox, Christopher	2.50	\$ 195.00	\$ 487.50	Claims review and discussions with creditors regarding claims.
4/12/2018	Chan, Garrett	3.70	\$ 350.00	\$ 1,295.00	Work on draft report
4/13/2018	Knox, Christopher	4.00	\$ 195.00	\$ 780.00	Claims review, discussions with creditors regarding claims and backup, prepared and sent notice to prove to all unproven creditors. Retrieve and review employee contracts
4/13/2018	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review email from Mr. Knox; review and sign Notice to Prove Claim
4/13/2018	Chan, Garrett	3.10	\$ 350.00	\$ 1,085.00	Review email from Mr. Knox; email to RMRF re: employment contracts; draft appendix of settlement adjustments; work on draft report
4/13/2018	Celino, Michael	1.00	\$ 75.00	\$ 75.00	Mailout
4/16/2018	Knox, Christopher	3.50	\$ 195.00	\$ 682.50	Claims and employee contract review, report work and calculations.
4/16/2018	Chan, Garrett	2.10	\$ 350.00	\$ 735.00	Phone call with Mr. Graham; meeting with C. Knox; final revisions to report and email to Mr. Rowan
4/17/2018	Knox, Christopher	3.00	\$ 195.00	\$ 585.00	Claims review
4/17/2018	Chan, Garrett	3.10	\$ 350.00	\$ 1,085.00	Work on taxes
4/18/2018	Knox, Christopher	3.00	\$ 195.00	\$ 585.00	Claims review, assisted creditors with completing proofs of claim forms.
4/18/2018	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Call from P. Turczyk
4/18/2018	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare March 2018 bank reconciliation (x2).
4/19/2018	Chan, Garrett	0.80	\$ 350.00	\$ 280.00	Review APE claim; meet with Mr. Knox
4/20/2018	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Document review and records management
4/20/2018	Chan, Garrett	2.10	\$ 350.00	\$ 735.00	Work on taxes
4/23/2018	Knox, Christopher	2.50	\$ 195.00	\$ 487.50	Claims review, discussion with creditors regarding claims and assistance with completing proofs of claim forms.
4/24/2018	Knox, Christopher	2.00	\$ 195.00	\$ 390.00	Claims review, creditor assistance with claims.
4/25/2018	Knox, Christopher	2.00	\$ 195.00	\$ 390.00	Claims review, update to claims and spreadsheet. Completed request to transfer retainer interest to estates.
4/26/2018	Knox, Christopher	2.00	\$ 195.00	\$ 390.00	Claims review, updated address on returned notices and resent to prove claim. Assisted creditors with completing claims.
4/27/2018	Knox, Christopher	1.00	\$ 195.00	\$ 195.00	Claims review
4/30/2018	Knox, Christopher	1.00	\$ 195.00	\$ 195.00	Claims review
4/30/2018	Chan, Garrett	0.70	\$ 350.00	\$ 245.00	Review claims
5/1/2018	Knox, Christopher	3.50	\$ 195.00	\$ 682.50	Claims review, discussions with creditors, assistance with completing forms. Updated Ascend information on claims. Drafted cheque requisitions and prepared cheques to pay secured portion of employee claims with WEPP denied and levy.
5/1/2018	Chan, Garrett	2.40	\$ 350.00	\$ 840.00	Review claims
5/2/2018	Knox, Christopher	2.00	\$ 195.00	\$ 390.00	Claims review. Completed outstanding GST return for April 2018.
5/2/2018	Crocker, Darren	0.90	\$ 560.00	\$ 504.00	Review secured proofs of claim from several employees and sign dividend cheques; discussion with Mr. Chan and Mr. Knox regarding same; review and approve bank reconciliations
5/2/2018	Chan, Garrett	2.60	\$ 350.00	\$ 910.00	Review claims
5/3/2018	Knox, Christopher	2.20	\$ 195.00	\$ 429.00	Claims review. Entered and allocated May 2018 interest to both accounts.
5/4/2018	Knox, Christopher	1.50	\$ 195.00	\$ 292.50	Claims review
5/7/2018	Knox, Christopher	0.90	\$ 195.00	\$ 175.50	Tax preparation
5/8/2018	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Email to creditor
5/9/2018	Knox, Christopher	0.90	\$ 195.00	\$ 175.50	Claims review
5/9/2018	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Phone call with Mr. Rowan; revisions to Mortenson report; email to QAR partner
5/11/2018	Perales-Solis, Grace	0.60	\$ 250.00	\$ 150.00	April 2018 Bank Reconciliation.
5/11/2018	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Creditor package provided to FCT as requested.
5/14/2018	Chan, Garrett	0.30	\$ 350.00	\$ 105.00	Phone call with creditor; email to counsel
5/15/2018	Knox, Christopher	2.00	\$ 195.00	\$ 390.00	Claims review and records management. Correspondence sent to CRA regarding GST refunds being applied to pre-debt.
5/15/2018	Chan, Garrett	0.50	\$ 350.00	\$ 175.00	Rework report
5/16/2018	Crocker, Darren	0.80	\$ 560.00	\$ 448.00	Review draft of Report to Court and revise; email to Mr. Chan; Review and approve bank reconciliations
5/17/2018	Chan, Garrett	0.30	\$ 350.00	\$ 105.00	Revise report for partner comments
5/18/2018	Knox, Christopher	1.00	\$ 195.00	\$ 195.00	claims review, received returned mail, updated addresses and sent out.
5/22/2018	Knox, Christopher	0.20	\$ 195.00	\$ 39.00	Responded to creditor regarding status of their claim.
5/23/2018	Crocker, Darren	0.50	\$ 560.00	\$ 280.00	Review of revised draft report; discussion with Mr. Chan; review and sign trust cheques
5/23/2018	Knox, Christopher	0.80	\$ 195.00	\$ 156.00	Drafted cheque requisitions and prepared cheques to pay Receiver fees and legal fees.

5/24/2018	Knox, Christopher	0.50	\$ 195.00	\$ 97.50	Claims review and response to creditor regarding claim requiring amendment.
5/25/2018	Knox, Christopher	0.50	\$ 195.00	\$ 97.50	Claims review and response to creditor.
5/28/2018	Knox, Christopher	0.80	\$ 195.00	\$ 156.00	Scanned and saved report to system. Saved appendixes to system and courier two originals to Ogilvie for filing.
5/28/2018	Chan, Garrett	1.50	\$ 350.00	\$ 525.00	Review email from Mr. Rowan; final revisions to report and assemble exhibits
5/29/2018	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Drafted cheque requisition and prepared cheque to compensate TW Graham for locomotive headlight.
5/30/2018	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
6/7/2018	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Document review and records management.
6/7/2018	Gaspar, Dana	0.60	\$ 250.00	\$ 150.00	Prepare May 2018 bank reconciliations (x2).
6/12/2018	Knox, Christopher	0.80	\$ 195.00	\$ 156.00	Document Review and Records Management. Entered and completed outstanding GST return.
6/13/2018	Knox, Christopher	0.50	\$ 195.00	\$ 97.50	Updated creditor claim in system, sent updated claims register to Ogilvie as requested.
6/13/2018	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
6/13/2018	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Phone call with Mr. Rowan regarding service; emails with Mr. Knox
6/15/2018	Knox, Christopher	0.20	\$ 195.00	\$ 39.00	Entered and completed interest deposit for June 2018 for both accounts.
6/19/2018	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Review email from Mr. Rowan; email to Mr. Knox
6/19/2018	Knox, Christopher	1.00	\$ 195.00	\$ 195.00	Saved Trustee's report to system, uploaded to website and reformatted webpage.
6/20/2018	Chan, Garrett	0.40	\$ 350.00	\$ 140.00	Phone call with creditor Gehring gravel; emails with Mr. Russell and Mr. Knox
6/20/2018	Knox, Christopher	1.00	\$ 195.00	\$ 195.00	claims review
6/25/2018	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Document review and records management; left message for the CRA to discuss post filing credits being applied to pre-filing debt.
6/26/2018	Knox, Christopher	0.60	\$ 195.00	\$ 117.00	Prepared claims register for creditor review. Document review and records management
6/27/2018	Knox, Christopher	1.50	\$ 195.00	\$ 292.50	Review of GST returns and notice of assessments for credits and debts. Creditor information verification and update for Mr. Chan. Spoke to creditor requesting address change, updated records in the system.
6/27/2018	Chan, Garrett	0.70	\$ 350.00	\$ 245.00	Phone calls with Mr. Rowan; attend Court
6/28/2018	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Email to creditor
6/29/2018	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Email to creditors
7/4/2018	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Phone call with creditor Contrac equipment
7/5/2018	Chan, Garrett	0.20	\$ 350.00	\$ 70.00	Email to creditor
7/9/2018	Chan, Garrett	0.10	\$ 350.00	\$ 35.00	Email to Pantelis Kyriakakis
7/10/2018	Knox, Christopher	1.00	\$ 195.00	\$ 195.00	Court Order uploaded to insolvency webpage and e-filed. Additional claim information received, reviewed and admitted claim, responded to creditor.
7/12/2018	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Drafted cheque requisition and prepared cheque to pay legal fees.
7/13/2018	Knox, Christopher	0.10	\$ 195.00	\$ 19.50	Entered and deposited interest for July 2018.
7/18/2018	Knox, Christopher	0.40	\$ 195.00	\$ 78.00	Reviewed accounts and filed June 2018 GST return
7/23/2018	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare June bank reconciliation (x2).
7/26/2018	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	Review and sign trust cheque; Review and approve bank reconciliations
8/1/2018	Knox, Christopher	0.50	\$ 195.00	\$ 97.50	Saved legal invoice to system. Drafted cheque requisition and prepared cheque to pay legal fees.
8/2/2018	Knox, Christopher	0.60	\$ 195.00	\$ 117.00	Reviewed account information and filed July 2018 GST return. Left message with the Canada Revenue Agency to discuss possible post GST amount owing.
8/14/2018	Knox, Christopher	1.20	\$ 195.00	\$ 234.00	Spoke to the CRA regarding Post GST owing and requested documents to show amounts owing to process payment. Drafted cheque requisition and prepared cheque to pay outstanding GST. Document review and records management.
8/21/2018	Knox, Christopher	2.00	\$ 195.00	\$ 390.00	Reviewed request to file outstanding 2017 and 2018 annual returns, completed both returns and address change forms, contacted Service Alberta and Registry offices to discuss and confirm completion and signing authorities.
8/22/2018	Knox, Christopher	0.10	\$ 195.00	\$ 19.50	Entered August 2018 interest
9/4/2018	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Reviewed accounts, filed August 2018 GST return and saved to system.
9/6/2018	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered September 2018 interest
9/10/2018	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Document review and records management.
9/10/2018	Chan, Garrett	0.20	\$ 450.00	\$ 90.00	Email to Mr. Russell; email to Mr. Crocker
9/10/2018	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Administration of file

9/11/2018	Knox, Christopher	1.00	\$ 250.00	\$ 250.00	Returned call to the Government of Alberta, discussed outstanding corporate returns, sent follow up to Mr. Chan for status of returns. Document review and records management.
9/11/2018	Chan, Garrett	4.30	\$ 450.00	\$ 1,935.00	Email to Mr. Russell; analyze APE claim; draft letter to Mr. Rowan; emails with Mr. Crocker
9/17/2018	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Drafted cheque requisition and prepared cheque to pay Receiver fees.
9/18/2018	Knox, Christopher	0.80	\$ 250.00	\$ 200.00	Review of invoicing and WIP management, requested correcting entries to be completed. Follow up with Mr. Chan regarding time transfer request.
9/19/2018	Chan, Garrett	1.10	\$ 450.00	\$ 495.00	Review appendices to APE letter; revisions to Mr. Knox
9/20/2018	Chan, Garrett	0.10	\$ 450.00	\$ 45.00	Review email from Mr. Knox
9/21/2018	Chan, Garrett	1.50	\$ 450.00	\$ 675.00	Finalize letter to Mr. Rowan on APE claim
10/1/2018	Knox, Christopher	0.80	\$ 250.00	\$ 200.00	Drafted cheque requisition and prepared cheque to pay legal fees. Reviewed accounts and filed GST return for the month of September 2018.
10/2/2018	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare August 2018 bank reconciliation (x2).
10/3/2018	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Document review and records management.
10/5/2018	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered interest deposit for October 2018
10/15/2018	Knox, Christopher	0.50	\$ 250.00	\$ 125.00	Document review and records management.
11/1/2018	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Document review and records management.
11/12/2018	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
11/14/2018	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare bank reconciliation (x2).
11/15/2018	Knox, Christopher	0.80	\$ 250.00	\$ 200.00	Document review and records management. Drafted cheque requisition and prepared cheque to pay legal fees.
11/29/2018	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Reviewed accounts, filed outstanding GST return.
12/3/2018	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Reviewed system and filed outstanding GST return.
12/6/2018	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered interest deposit for WIP November 2018
12/10/2018	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Document review and records management.
12/12/2018	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Document review and records management.
12/12/2018	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare October bank reconciliations (x2).
12/14/2018	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve October bank reconciliation
12/28/2018	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered December 2018 interest deposit.
1/2/2019	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Reviewed information on network and filed outstanding GST return for December 2018.
1/3/2019	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered and completed January 2019 deposit interest.
1/3/2019	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare bank November 2018 bank reconciliation x2.
1/9/2019	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve November bank reconciliation
1/10/2019	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Document review and records management.
1/28/2019	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare December 2018 bank reconciliation (x2).
1/30/2019	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
2/4/2019	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered and deposited February 2019 interest
2/14/2019	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare January 2018 bank reconciliation (x2).
3/1/2019	Crocker, Darren	0.20	\$ 560.00	\$ 112.00	Review and approve bank reconciliations
3/5/2019	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Drafted cheque requisition and prepared cheque to pay legal fees.
3/8/2019	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
3/15/2019	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Completed January and February 2019 GST returns.
3/21/2019	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare February bank reconciliation (x2).
3/28/2019	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered and deposited interest for March 2019
4/1/2019	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Reviewed accounts and filed outstanding GST return for March 2019.
4/8/2019	Knox, Christopher	0.50	\$ 250.00	\$ 125.00	Prepare time dockets for Court.
4/9/2019	Knox, Christopher	0.80	\$ 250.00	\$ 200.00	Drafted cheque requisition and prepared cheque to pay Receiver's fees. Prepared documents for updated Court appearance to approve Trustee fees.
4/9/2019	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
5/17/2019	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered and completed April 2019 interest deposit
5/21/2019	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
5/27/2019	Chan, Garrett	0.10	\$ 450.00	\$ 45.00	Discussion with Mr. Knox re: final report
5/27/2019	Knox, Christopher	2.00	\$ 250.00	\$ 500.00	Draft final report to Court.
5/30/2019	Knox, Christopher	0.30	\$ 250.00	\$ 75.00	Sent follow up request to the CRA regarding GST and an RT0002 account.
6/6/2019	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered and deposited interest for May and June 2019.
6/18/2019	Knox, Christopher	1.50	\$ 250.00	\$ 375.00	Tax document review and records management.
6/20/2019	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare May 2019 bank rec (x2).
6/24/2019	Knox, Christopher	0.80	\$ 250.00	\$ 200.00	Documents review and records management, responded to CRA request for examination of GST for the month of August 2016.
6/24/2019	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
6/25/2019	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Drafted cheque requisition and prepared cheque to pay Receiver fees.
7/15/2019	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign Engagement Continuance Form



7/19/2019	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare June bank rec. (x2)
7/22/2019	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Compiled information and filed outstanding GST returns.
7/31/2019	Knox, Christopher	0.50	\$ 250.00	\$ 125.00	Document review, records management and follow up with the CRA regarding potential calculation error in their amount owing for GST.
8/9/2019	Knox, Christopher	0.50	\$ 250.00	\$ 125.00	Entered and deposited interest for July 2019. Drafted cheque requisition and prepared cheque to pay Receiver fees.
8/13/2019	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
9/9/2019	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare bank reconciliations (x2).
9/13/2019	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
9/24/2019	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered and deposited interest for August 2019.
10/1/2019	Knox, Christopher	0.20	\$ 250.00	\$ 50.00	Compiled information and filed outstanding GST returns.
10/2/2019	Knox, Christopher	0.20	\$ 250.00	\$ 50.00	GST Return for the month of September 2019.
10/15/2019	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
10/15/2019	Gaspar, Dana	0.40	\$ 250.00	\$ 100.00	Prepare bank reconciliation (x2).
10/22/2019	Knox, Christopher	1.50	\$ 250.00	\$ 375.00	Discussions with CRA regarding GST amount they claim to be outstanding, compiled GST return summary and assessment summary and sent to CRA to correct errors in system and update with correct amount to be paid.
10/25/2019	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered and deposited interest for September 2019.
10/30/2019	Knox, Christopher	0.50	\$ 250.00	\$ 125.00	Document review and records management, profiled August 2016 GST return and backup to CRA in response to their request for GST examination.
11/5/2019	Knox, Christopher	0.80	\$ 250.00	\$ 200.00	Document review, records management and GST review.
11/8/2019	Gaspar, Dana	0.20	\$ 250.00	\$ 50.00	Prepare bank reconciliation.
11/12/2019	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Drafted cheque requisition and prepared cheque to pay Receiver fees.
11/13/2019	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
11/20/2019	Perales-Solis, Grace	0.40	\$ 350.00	\$ 140.00	Prepare bank reconciliation - October 2019.
11/26/2019	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
12/17/2019	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Document review and records management
1/7/2020	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Compiled information and filed outstanding GST returns.
1/15/2020	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
1/28/2020	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered and completed interest deposit for December 2019.
2/10/2020	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered and deposited interest for January 2020.
2/13/2020	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
2/21/2020	Knox, Christopher	0.20	\$ 250.00	\$ 50.00	Document review and records management.
2/25/2020	Crocker, Darren	0.60	\$ 560.00	\$ 336.00	Discussion with Mr. Rowley regarding post-bankruptcy income tax return and capital gains tax on locomotive; review tax returns and sign same
3/6/2020	Young, Georgia	0.10	\$ 195.00	\$ 19.50	preparing monthly bank rec
3/11/2020	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
3/17/2020	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered and completed interest deposit for February.
3/28/2020	Chan, Garrett	2.00	\$ 450.00	\$ 900.00	Drafting final report
4/14/2020	Young, Georgia	0.20	\$ 195.00	\$ 39.00	bank reconciliation
4/15/2020	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
4/15/2020	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Drafted cheque requisition and prepared cheque to pay Receiver fees.
4/16/2020	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and sign trust cheque
4/29/2020	Knox, Christopher	0.10	\$ 250.00	\$ 25.00	Entered and completed interest deposit.
5/25/2020	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
5/27/2020	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Drafted cheque requisition and wire transfer request to pay Receiver's fees.
6/2/2020	Crocker, Darren	0.50	\$ 560.00	\$ 280.00	File review for discussion with staff
6/4/2020	Knox, Christopher	0.20	\$ 250.00	\$ 50.00	Review and discussion of outstanding matters.
6/6/2020	Chan, Garrett	1.50	\$ 450.00	\$ 675.00	Finalize report
6/9/2020	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Received electronic filing information and GST Notice of assessment from CRA, scanned and saved to the network.
6/26/2020	Knox, Christopher	0.50	\$ 250.00	\$ 125.00	Compiled information and filed outstanding GST returns for April and May 2020.
6/29/2020	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Drafted cheque requisition for wire payment, prepared letter for wire for Trustee review and signature to pay fees.
6/30/2020	Knox, Christopher	0.50	\$ 250.00	\$ 125.00	Called in to CRA, spoke to agent and confirmed Income tax, GST, and payroll account statuses, credits and balances owing.
7/7/2020	Knox, Christopher	0.40	\$ 250.00	\$ 100.00	Compiled information and filed June 2020 GST return.
7/15/2020	Chan, Garrett	1.50	\$ 450.00	\$ 675.00	Drafting final report of receiver

7/20/2020	Chan, Garrett	0.30	\$ 450.00	\$ 135.00	Phone call and email with counsel; drafting proposed final statement of receipts and disbursements
7/21/2020	Knox, Christopher	2.90	\$ 250.00	\$ 725.00	Claims review, review of Final Report of Receiver and assemble time dockets and final invoice. Transfer funds and complete duties pursuant to final report. Final administration and records management.
7/22/2020	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve electronic payment
7/22/2020	Knox, Christopher	2.00	\$ 250.00	\$ 500.00	Compile legal invoices and summarize for taxation.
7/23/2020	Knox, Christopher	2.00	\$ 250.00	\$ 500.00	Obtained missing legal invoices and completed summary and compilation of legal invoices for final report. Sent time docket and final invoice to Mr. Chan for review.
7/23/2020	Crocker, Darren	0.30	\$ 560.00	\$ 168.00	Discussion with Mr. Knox and Mr. Chan regarding draft report
8/7/2020	Knox, Christopher	0.30	\$ 250.00	\$ 75.00	Compiled information and filed outstanding GST return.
8/12/2020	Crocker, Darren	0.10	\$ 560.00	\$ 56.00	Review and approve bank reconciliation
8/13/2020	Knox, Christopher	0.30	\$ 250.00	\$ 75.00	Review and discuss outstanding tax matters.

**1248.00**

**Total fees before estimated accrual close file \$ 437,504.60**

Estimated accrual to close file	\$ 6,000.00	Accruals for time from August 14, 2020 to present and to complete final report and time dockets for Court, quality assurance review, review application materials and submissions to Court, Court attendance, cheque requisitions, final distribution to bankruptcy, bank reconciliation, records management, and file closure.
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**Total fees after estimated accrual to close file \$ 443,504.60**

Title	Name	Hours	Rate	Total
Partner	Crocker, Darren	27.90	\$ 560.00	\$ 15,624.00
Partner	Smith, Gordon G	350.80	\$ 560.00	\$ 196,448.00
Partner	Anderson, Bryan William	0.20	\$ 560.00	\$ 112.00
Partner	Taylor, Robert	1.00	\$ 560.00	\$ 560.00
Senior Manager	Chan, Garrett	12.60	\$ 450.00	\$ 5,670.00
Senior Manager	Harrison, Catherine Anne	0.50	\$ 450.00	\$ 225.00
Manager	Chan, Garrett	53.50	\$ 350.00	\$ 18,725.00
Manager	Chan, Garrett	277.70	\$ 340.00	\$ 94,418.00
Manager	Perales-Solis, Grace	0.40	\$ 350.00	\$ 140.00
Senior	Knox, Christopher	34.00	\$ 250.00	\$ 8,500.00
Senior	Gaspar, Dana	31.40	\$ 250.00	\$ 7,850.00
Senior	Gaspar, Dana	1.90	\$ 248.00	\$ 471.20
Senior	Perales-Solis, Grace	0.60	\$ 250.00	\$ 150.00
Senior	Rochon, Diane	1.30	\$ 248.00	\$ 322.40
Senior	Keraiff, Kristen	1.50	\$ 248.00	\$ 372.00
Analyst	Knox, Christopher	300.00	\$ 196.00	\$ 58,800.00
Analyst	Knox, Christopher	145.90	\$ 195.00	\$ 28,450.50
Analyst	Mason, Melissa	1.00	\$ 196.00	\$ 196.00
Analyst	Young, Georgia	0.30	\$ 195.00	\$ 58.50
Technician	Leenders, Kathryn Winnifred	2.00	\$ 75.00	\$ 150.00
Technician	Celino, Michael	2.00	\$ 75.00	\$ 150.00
Technician	Teja, Kamal	1.50	\$ 75.00	\$ 112.00

**1248.00**

**\$ 437,504.60**

# APPENDIX "C"

Estate No.:  
 24-115809  
 Court No.:  
 1603 09140

**Ogilvie LLP - Legal Fee Summary**  
**In the Matter of the Receivership of**  
**Graham Brothers Construction Group Ltd.**

Invoice	Invoice Date	Fees	Costs	Tax	Total
367417	5/26/2016	\$ 21,563.00	\$ 688.05	\$ 1,109.00	\$ 23,360.05
368730	6/24/2016	\$ 27,262.50	\$ 2,017.00	\$ 1,451.03	\$ 30,730.53
369719	7/21/2016	\$ 6,288.50	\$ 280.24	\$ 327.44	\$ 6,896.18
370792	8/26/2016	\$ 14,302.50	\$ 395.43	\$ 732.40	\$ 15,430.33
372171	9/27/2016	\$ 5,605.00	\$ 121.14	\$ 283.81	\$ 6,009.95
373260	10/25/2016	\$ 4,795.50	\$ 124.10	\$ 243.49	\$ 5,163.09
374877	11/25/2016	\$ 1,365.00	\$ 21.40	\$ 69.32	\$ 1,455.72
376027	12/15/2016	\$ 1,952.50	\$ 126.50	\$ 101.16	\$ 2,180.16
378317	2/23/2017	\$ 1,065.00	\$ 44.04	\$ 55.45	\$ 1,164.49
379557	3/28/2017	\$ 3,665.00	\$ 243.14	\$ 189.91	\$ 4,098.05
380403	4/24/2017	\$ 3,185.00	\$ 25.30	\$ 160.52	\$ 3,370.82
381239	5/23/2017	\$ 2,600.00	\$ 49.75	\$ 132.49	\$ 2,782.24
382322	6/22/2017	\$ 3,770.00	\$ 33.25	\$ 190.16	\$ 3,993.41
383364	7/26/2017	\$ 260.00	\$ 4.20	\$ 13.21	\$ 277.41
386801	10/25/2017	\$ 1,040.00	\$ 14.80	\$ 52.74	\$ 1,107.54
387953	11/23/2017	\$ 975.00	\$ 22.50	\$ 49.88	\$ 1,047.38
389329	12/18/2017	\$ 390.00	\$ 2.65	\$ 19.63	\$ 412.28
391290	2/23/2018	\$ 2,194.00	\$ 134.90	\$ 113.95	\$ 2,442.85
392223	3/26/2018	\$ 707.50	\$ 19.60	\$ 36.36	\$ 763.46
393926	5/17/2018	\$ 380.00	\$ 10.80	\$ 19.54	\$ 410.34
395217	6/25/2018	\$ 585.00	\$ 969.06	\$ 75.20	\$ 1,629.26
396265	7/25/2018	\$ 1,430.00	\$ 148.41	\$ 78.87	\$ 1,657.28
398295	9/24/2018	\$ 130.00	\$ 51.30	\$ 9.07	\$ 190.37
399328	10/24/2018	\$ 715.00	\$ 50.60	\$ 38.28	\$ 803.88
403269	2/25/2019	\$ 1,430.00	\$ 13.80	\$ 72.19	\$ 1,515.99
<b>Sub Total</b>					<b>\$ 118,893.06</b>
Accrual: Fees and costs to close					\$ 3,000.00
<b>Total</b>					<b>\$ 121,893.06</b>