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CANADA

PROVINCE OF QUEBEC
DISTRICT OF MONTRÉAL

SUPERIOR COURT
Commercial Division

File: No: 500-11-057679-199

**IN THE MATTER OF THE
COMPANIES' CREDITORS
ARRANGEMENT ACT, R.S.C.
1985, c. C-36, AS AMENDED:**

INVESTISSEMENT QUÉBEC
Co-Applicant / Principal Secured Creditor

-and-

FIERA PRIVATE DEBT INC.

Co-Applicant / Secured Creditor

-and-

FORTRESS GLOBAL ENTERPRISES INC

-and-

FORTRESS SPECIALTY CELLULOSE INC.

-and-

FORTRESS BIOENERGY LTD.

-and-

FORTRESS XYLITOL INC.

-and-

9217-6536 QUÉBEC INC.

Debtors

-and-

DELOITTE RESTRUCTURING INC.

Monitor.

**INSTRUCTIONS TO CREDITORS WHO WISH TO ASSERT THEIR CLAIMS AGAINST
FORTRESS GLOBAL ENTERPRISES INC., FORTRESS SPECIALTY CELLULOSE INC. OR
FORTRESS BIOENERGY LTD., FORTRESS XYLITOL INC. AND 9217-6536 QUEBEC INC.
AND/OR THEIR DIRECTORS AND/OR OFFICERS**

Please note that the bar date for the filing of all proofs of claim (collectively, the "**Proofs of Claim**", and each a "**Proof of Claim**") in respect of a Claim (as defined in the Claims Procedure Order") is **March 16, 2020 at 5:00 PM**, or, for creditors with Restructuring Claims (as defined in the Claims Procedure Order) arising after December 16, 2019, the later of **March 16, 2020 at 5:00 pm** or **fifteen (15) days** after the date of receipt by the Creditor of a notice from the Debtors giving rise to the Restructuring Claim (the "**Claims Bar Date**").

FAILURE FOR A CREDITOR TO SUBMIT ITS CLAIM TO THE MONITOR ON OR BEFORE THE CLAIMS BAR DATE WILL RESULT IN SUCH CREDITOR'S CLAIM BEING BARRED AND FOREVER EXTINGUISHED.

We enclose copies of the following documents:

1. Notice to Creditors; and
2. Blank "Proof of Claim" form.

Pursuant to an Order of the Québec Superior Court granted on January 10, 2020 (the "**Claims Procedure Order**"), a process (the "**Claims Process**") was approved for the purpose of identifying, establishing, adjudicating all Claims (as defined in the Claims Procedure Order) of any persons against Fortress Global Enterprises Inc., Fortress Specialty Cellulose Inc. or Fortress Bioenergy Ltd., Fortress Xylitol Inc. and 9217-6536 Quebec Inc. (the "**Debtors**"), their directors and/or officers.

The purpose of these instructions is to provide you with the information required to file a Proof of Claim in respect of any Claims you may have against the Debtors, their directors and/or officers.

FILING A PROOF OF CLAIM

Please note that this form of Proof of Claim is only to be used if you have a Claim against the Debtors, their directors and/or officers.

Please review all the enclosed documents carefully.

If you have a Claim against the Debtors, their directors and/or officers you must complete, sign and provide to the Monitor a Proof of Claim with respect to such Claim(s) so that it is actually received by the Monitor on or before the Claims Bar Date. Otherwise such Claim(s) against the Debtors, their directors and/or officers will be forever barred and extinguished.

When submitting a Proof of Claim, you must specify which entity is the Debtor of the Claims and attach any documents that support the Claim(s) and provide a description of the basis for the Claim(s).

A completed and signed Proof of Claim may be provided to the Monitor by e-mail at fortress@deloitte.ca, facsimile at (514) 390-4103, mail, courier or registered mail to the address set out below.

FURTHER INFORMATION

If you have any questions regarding the Claims Process or any of the enclosed forms, please contact Deloitte Restructuring Inc. at the following coordinates:

Deloitte Restructuring Inc.

Att : Fortress claim process
1190 avenue des Canadiens de Montréal, Suite 500
Montréal QC H3B 0M7

Email : fortress@deloitte.ca

Fax : 514-390-4103

Tel : 514-393-7322 Toll Free : 1-866-930-7322

Additional Proof Claim forms can be found on the Monitor's website at www.insolvencies.deloitte.ca/fortress or obtained by contacting the Monitor at the coordinates indicated above and providing particulars as to your name, address, facsimile number and e-mail address. Once the Monitor has this information you will receive, as soon as practicable, additional Proof of Claim forms.



PROOF OF CLAIM
(See reverse for instructions)

| Reserved for Administration | | |
|-----------------------------|------------|----------|
| Secured : | | |
| Privileged : | | |
| Unsecured : | | |
| Original: | Amendment: | |
| Collocated on: | | Initials |

IN THE MATTER OF THE PLAN OF ARRANGEMENT OF:

FORTRESS GLOBAL ENTERPRISES INC., FORTRESS SPECIALTY CELLULOSE INC., FORTRESS BIOENERGY LTD. AND FORTRESS XYLITOL INC. AND 9217-6536 QUEBEC INC. (referred to in this form as *the "Debtors"*)

and the claim of _____ (referred to in this form as *the "Creditor"*)

All notices or correspondence regarding this claim to be forwarded to the creditor at the following address:

..... (name of creditor)

..... (number and street)

..... (town, province, country, postal code)

Phone..... Fax E-mail

I, _____ residing in the City of _____
(name of creditor or representative of the creditor)

in the Province of _____ do hereby certify that:

| | | |
|---|----|---|
| If an officer of the company, state position or title | 1. | <input type="checkbox"/> I am a creditor of _____ or <input type="checkbox"/> I amof the Creditor |
| | 2. | I have knowledge of all the circumstances connected with the claim referred to below. |
| The attached statement of account (or affidavit or solemn declaration) must specify the vouchers or other evidence in support of the claim | 3. | The Debtors were, at the date of the issuance of the First Day Order, namely the 16 th day of December 2019, and still are, indebted to the creditor in the sum of \$....., as specified in the statement of account (or affidavit or solemn declaration) attached and marked Schedule "A", after deducting any counterclaims to which the Debtors are entitled. |
| Write down the amount of the Secured Claim | 4. | Secured Claim in the amount of \$..... for which claim I hold assets of the Debtors as security. |
| Write down the amount of the Unsecured Claim | 5. | Unsecured Claim in the amount of \$..... for which I do not hold any assets of the Debtors as security. |
| Write down the amount of the Restructuring claim | 6. | Restructuring Claim in the amount of \$..... for which I do not hold any assets of the Debtors as security. |
| Write down the amount of the Claim against Directors and/or officers the Debtors | 7. | Claim against the Directors and/or Officers of the Debtors in the amount of \$..... |

Dated at, thisday of 20.....

.....
Witness
Creditor (representative of creditor)

Instructions for completing proof of claim forms

The duly completed Proof of Claim, together with all supporting documentation must be returned and received by the Monitor, by email, facsimile, mail, courier or registered mail to the address set out below, no later than **5:00 p.m. on March 16, 2020** or, for creditors with Restructuring Claims (as defined in the Claims Procedure Order rendered by the Superior Court of Québec on January 10, 2020) the later of **March 16, 2020 at 5:00 PM** or **fifteen (15) days** after the date of receipt by the Creditor of a notice from the Debtors giving rise to the Restructuring Claim (the "**Claims Bar Date**").

FAILURE TO FILE YOUR PROOF OF CLAIM AGAINST THE DEBTORS AND/OR ITS DIRECTORS OR OFFICERS BY THE CLAIMS BAR DATE WILL RESULT IN YOUR CLAIM BEING FOREVER EXTINGUISHED AND BARRED.

In completing the attached form, your attention is directed to the marginal notes on the form and to the following requirements:

Proof of Claim:

1. This proof of claim form must be completed and signed by the individual who represents the corporation, and not by the corporation. If you are acting for a corporation or other person, you must state the capacity in which you are acting, such as, "Credit Manager", "Treasurer", "Authorized Agent", etc.
2. The person signing this proof of claim form must have knowledge of the circumstances related to the claim.
3. The name of the entity being the Debtor of the Claim must be mentioned in Box no. 1
4. Total amount of the claim must be entered in Box no. 3 of the Proof of Claim.
5. Should any portion of the amount claimed in Box no. 3 be considered as a secured claim, the amount of the secured portion of the claim should be entered in Box no. 4 of the Proof of Claim. Any unsecured portion of the amount claimed in Box no. 3 should be entered in Box no. 5 of the Proof of Claim.
6. Should any portion of the amount claimed in Box no. 3 be considered as a Restructuring Claim (as defined in the **Claim Procedure Order**), then enter the amount in Box no.6.
7. If any claim is made as against the directors and/or officers of the Debtors for obligations of the Debtors that arose before the date of the First Day Order (December 16, 2019) and for which the Debtors' directors and/or officers are liable under any law in their capacity as directors and/or officers, then enter the amount in Box. no. 7.
8. All amounts claimed in Boxes 3, 4, 5, 6 and/or 7 of the Proof of Claim should be supported by a Statement of Account (or an affidavit or solemn declaration) containing details of the claim that must be marked "Appendix A". The date at which claims are calculated and the correct name of the Debtors must appear on the statement of Account.
9. The person signing the form must insert the place and date and the signature must be witnessed.

If there are any questions in completing the proof of claim, please write or telephone the office of the Monitor.

Deloitte Restructuring Inc.